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MEMORANDUM

99 MAY 14 AM 10:41

May 4, 1999

RECORDS AND REPORTING

TO: DIVISION OF RECORDS AND REPORTING

FROM: DIVISION OF LEGAL SERVICES (B. KEATING) *AK CB*

RE: UNDOCKETED COMMISSION WORKSHOP REGARDING STATUS OF OPERATIONAL SUPPORT SYSTEMS - May 5 and 6, 1999

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Attached is a Memo regarding the above referenced workshop. Please retain a copy in 990000, the undocketed/pending file. Thank you. (Number of pages - 2)

BK/anr  
Attachment  
cc: Division of Communications  
I: ossmc.bk

AFA \_\_\_\_\_  
 APP \_\_\_\_\_  
 CAF \_\_\_\_\_  
 CMU \_\_\_\_\_  
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DOCUMENT NUMBER-DATE

05609 MAY 18

FPSC RECORDS/REPORTING

State of Florida



# Public Service Commission

-M-E-M-O-R-A-N-D-U-M-

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**DATE:** MAY 3, 1999

**TO:** OSS WORKSHOP PRESENTERS AND PARTICIPANTS

**FROM:** BETH KEATING *BK*  
TINA WATTS *CBW*  
DEMETRIA CLARK-WATTS *ACW*

**RE:** UNDOCKETED COMMISSION WORKSHOP ON OPERATIONAL SUPPORT  
SYSTEMS - PRESENTATION FORMAT AND CONTENT

VIA FACSIMILE

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With the OSS workshop approaching this week, staff would like to take this opportunity to remind the presenters and participants that this workshop was scheduled as an educational forum in which staff and the Commissioners can learn about the status of OSS. In furtherance of that purpose, a format for presentations was established and included in the Notice, issued March 5, 1999. Having now reviewed all the presentation outlines submitted, we have become concerned that certain presentations do not appear to emphasize the areas of interest identified in the March 5 Notice. As such, we remind and encourage all presenters to follow as closely as possible the presentation format included in the March 5 Notice. Each presentation should address each transaction type, the systems used, and the process used for each transaction.

We also note that certain presentations appear to heavily emphasize problem areas. While it is appropriate to identify problems, the details of such should be presented in a manner consistent with the educational purpose of this workshop. All presenters should be aware that this is not a forum for addressing complaints to the Commission in lieu of a separate complaint proceeding. Further, presenters should be careful not to address matters that are the subject of pending Commission dockets. Presenters are on notice that they may be directed to proceed to another part of their presentation or to conclude their presentation if they do not abide by these guidelines.

If anyone has any questions about the workshop or this Agenda, please call Beth Keating at (850) 413 - 6212 or Demetria Clark-Watts at (850) 413 - 6598.