ORIGINAL

State of Florida



Hublic Service Commission

-M-E-M-O-R-A-N-D-U-M-

DATE: November 4, 2003

TO:

Gary Perko, Esq.

Charles Beck, Office of Public Counsel

FROM: Ralph R. Jaeger - Office of the General Counsel - Economic Regulation Section

RE:

Docket No. 030569-GU - Application for Rate Increase by City Gas Company of Florida.

Please note that the Commission Staff will conduct an informal meeting with Parties of Record in the above-referenced docket at the following time and place:

11:00 a.m., Wednesday, November 5, 2003 Florida Public Service Commission Room 180R, Gerald L. Gunter Building 2540 Shumard Oak Blvd. Tallahassee, Florida

The purpose of the meeting is to discuss the filings of City Gas for a rate increase.

If you have any questions concerning this meeting, please call me at (850) 413-6234.

RRJ/jb

cc:

Division of Economic Regulation (Brinkley, Baxter, Draper, Gardner, Hewitt, Jones, Kaproth, Kenny, Lester, Romig, Springer, Stallcup, Wheeler, Winters)

Division of Competitive Markets (Makin)

Division of Auditing and Safety (Vandiver, Witman)

Division of the Commission Clerk and Administrative Services

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