State of Florida



Hublic Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

DATE: February 17, 2004

TO: All Parties of Record

FROM: Katherine Fleming - Economic Regulation Section - Office of the General Counsel

RE: Docket No. 030102-WS – Application for Authority to Transfer Certificate Nos.

620-W and 533-S in Highlands County from The Woodlands of Lake Placid, L. P.,

to L. P. Utilities Corporation.

Please note that the Commission Staff will conduct an informal meeting with All Parties of Record in the above-referenced docket at the following time and place:

10:00 a.m., Thursday, February 26, 2004 Florida Public Service Commission Room 362, Gerald L. Gunter Building 2540 Shumard Oak Blvd. Tallahassee, Florida

The purpose of this meeting is to discuss the conduct of the case and develop an issue list. Any party wishing to participate by phone may call (850) 410-8045 or Suncom 210-8045 at the time set forth above.

If you have any questions concerning this meeting, please call me at (850) 413-6218.

KEF/jb

cc:

Division of Economic Regulation (Daniel, Clapp, Kaproth, Redemann)

Office of the General Counsel (Brown)

Division of the Commission Clerk and Administrative Services (Docket File)

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