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TIMOTHY DEVLIN, DIRECTOR  
DIVISION OF ECONOMIC REGULATION  
(850) 413-6900

Public Service Commission

January 7, 2009

Mr. Mike Smallridge  
Mike Smallridge Utility Consultant  
1645 W. Main St.  
Inverness, FL 32399

RECEIVED-FPSC  
09 JAN -7 PM 3:13  
COMMISSION  
CLERK

Re: Docket No. 080669-SU; Engineering Field Audit of Sebring Ridge Utilities, Inc. in Highlands County

Dear Mr. Smallridge:

This letter is to confirm my telephone conversation with you regarding my engineering field investigation at your plant at 8:00 am. For the engineering portion of this case, staff requires that several items be completed prior to my field audit. Please have the following information for the period of October 1, 2007 to September 30, 2008 (test year) ready and available for the investigation on February 3, 2009.

1. Employees Salaries and Wages

List of the field employees, their duties and responsibilities, certificates held, salary and explanation of how allocated to utility. A short personal interview with the available employees will help expedite the investigation.

2. Purchased Power

List of all utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and electric company's account numbers.

3. Chemicals

A list of all chemicals used in the treatment of wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.

4. Sludge Removal Expenses

Total cost and total quantity of removal of sludge if such work is performed by persons other than owners, stockholders, and employees of the utility during the test year.

5. Material and Supplies

Total cost along with copy of invoices for purchased parts, materials and supplies used in the operation and maintenance of the water and wastewater system during the test year.

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6. Contractual Services – Professional

The cost of engineering of such work is not performed by employees of the utility.

7. Contractual Services – Testing

A list of tests along with costs paid to outside laboratories for testing the wastewater treatment during the test year.

8. Contractual Services – Other

Provide a schedule showing the costs of operation and maintenance work not performed by utility employees. These costs include the operator's fee, mowing and ground keeping and contracted repair for wastewater system.

9. Transportation Expense

The schedule of all vehicles by serial number and description, owned or leased by the utility, original cost or lease documents, who assigned to, and an explanation of how allocated to the utility, or a copy of log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.

10. Copies of Discharge Monitoring Reports for wastewater from October 1, 2007 to September 30, 2008 (test year) which includes:

FOR WASTEWATER	- Total treated, total wash water, total of each chemical in points, chemical dosage rates (average)
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11. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.

12. A list of Notices of Violation, Consent Orders, Letters of Notice or Warning Notices from the health department or the Department of Environment Protection since the utility's last rate case or the previous five years, whichever is less.

13. If any plant addition has been or will be made due to a written order from a governmental agency, please provide a copy of that order.

14. A list of all service complaints received during test year and an explanation of how each was resolved.

15. A listing (engineering plants) of all assets owned by the utility.

Example: 100' – 8" PVC (Sewer)

16. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:

- (a) A minimum of four years prior to the beginning of the test (or calendar last) year.
- (b) The beginning of the last calendar year.
- (c) The end of the last calendar year.
- (d) Present

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17. Please provide a copy of the utility's engineering maps for wastewater showing location and size of wastewater mains throughout the service area.

On the morning of February 2, 2009, I will inspect the wastewater plants, the collection systems, and the general service area. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour. Commission practices dictate that this docket be processed within the statutory time frame, therefore, your full cooperation would be appreciated.

If you have any questions, do not hesitate to call me at (850) 413-7001.

Sincerely,



Robert Simpson  
Engineering Specialist  
Bureau of Certification, Economics & Tariffs

RS:kb

Cc: Division of Economic Regulation (Hudson, Fletcher, Bulecza-Banks, Daniel)  
Office of General the General Counsel (Williams)  
Office of Commission Clerk (DKT # 080669-SU)