

WEST LAKELAND WASTEWATER, LLC
1902 BARTON PARK RD #201
AUBURNDALE, FL. 33823
863-904-5574

RECEIVED-FPSC
14 MAY 20 AM 9:05
COMMISSION
CLERK

May 14, 2014

Commission Clerk
Florida Public Service Commission
2540 Shumard Oak Blvd.
Tallahassee, FL. 32399

Re: Request for limited proceeding for West Lakeland Wastewater in Polk County.

Dear Commission Clerk:

Please allow this letter to serve as a request to open a docket for West Lakeland Wastewater in Polk County.

The utility is asking for a rate increase for the following.

1. Increase in customer billing costs.

The utility was receiving an increasing amount of customer complaints to the utility office from customers who had not received their regular monthly invoices which were printed on a pre-stamped postcard purchased from the United States Postal Service. The utility contacted the postmaster at the Lakeland post office and the utility was told "we can not guarantee delivery of the postcards". The utility made the decision to change from the postcard to envelopes. The utility had its annual meeting with the customers on February 5th, 2014 and advised the customers of the change. There were no objections from the customers.

The attached spreadsheet reflects the utility additional costs in sending regular monthly customer invoices via envelope along with the calculations. This rate increase would also cover the recent increase in postage by the United States Postal Service.

2. Renewal of operating permit.

The operating permit for the wastewater treatment plant will expire in January 2015. In accordance with DEP rules and regulations, the application process (along with the filing fee) must be started 180 days in advance to renew the five year operating permit. Utility is requesting a rate increase to account for the cost of renewing the permit. Attached is the contract to renew the permit with the engineer.

Please contact Mike Smallridge at 352-302-7406.

On behalf of the utility,


Mike Smallridge

COST JUSTIFICATION

West Lakeland Wastewater, LLC

	Total Unit Cost	# in Unit	Individual Cost	Customers	Monthly Cost
<u>Material Cost</u> per month					
Envelopes (Send + Return)	112.42	500	0.225	315	70.82
Paper	67.19	500	0.134	315	42.33
Ink	29.99	600	0.050	315	15.74
Postage (Changing from Post Card to Invoice/Envelope)					
Stamps	0.49 ea		0.490	315	154.35
Post Cards	-0.38 ea		-0.380	315	(119.70)
<u>Labor Cost</u> per month					
Print, fold, stuff, seal and stamp			15.00		25.00
Print	- 30 minutes				
Fold	- 20 minutes				
Stuff & Seal	- 30 minutes				
Stamp	- 20 minutes				
	1 hr. 40 min.		1.666667 hrs.		
					188.54 Monthly Increase
					X12 mos.
					2,262.53 Annual Increase



Water and Wastewater Consultants

122 Wilshire Boulevard
Casselberry, FL 32707
Telephone: (407) 260-2292
www.Excelengineers.com

May 14, 2014

Mr. Mike Smallridge
West Lakeland Wastewater, Inc.
15827 Cedar Elm Terrace
Land O' Lakes, FL 34638

Via E-mail: utilityconsultant@yahoo.com

**Subject: Villages of Lakeland WWTF, Lakeland, Polk County, Florida
WWTF Permit Renewal**

Dear Mike:

We understand that the Villages of Lakeland wastewater treatment facility is a 70,000-gpd extended aeration with effluent disposal to two percolation ponds in Polk County with permit no. FLA013009. The permit expires on or about January 10, 2015 and a complete permit application package needs to be submitted to the FDEP at least 180 days prior to expiration date (on or about July, 2014). It takes approximately 8 to 12 weeks to complete the permit application package including execution of the permit application by the Owner and the Operator. In order to complete this assignment, we propose to provide you with the following scope of services:

1. One (1) site visit to observe WWTF.
2. Prepare an Updated Capacity Analysis Report.
3. Prepare an Operations and Maintenance Performance Report.
4. Prepare the Permit Applications.
5. Submit the Permit Application packages to the FDEP.

You will provide us with copies of the following: current residuals hauling and/or disposal contract(s), meter calibration(s), backflow preventer certification(s), existing Operation and Maintenance Manual, latest FDEP inspection report and any other water quality records from the past three (3) years. You will also pay for all permit fees. The Permit application fee will be \$1,000.00 payable to FDEP.

We will provide this scope of services for a lump sum fee of \$2,300.00, plus mail and delivery. You will pay us \$800.00 with signing the agreement, then another \$800.00 within 30 days after submittal of the permit application package and the remaining \$700.00 will be due 60 days after submittal of the permit application package. The scope of work does not include design services for correcting deficiencies; responding to requests for additional information, permit file reviews or meetings with the agencies to resolve outstanding issues. This proposal with the General Terms and Conditions is the total understanding between you and us and may only be modified in writing.

We appreciate the opportunity of working with you on this project and hope that you will consider Excel Engineering Consultants, LLC as an integral part of you land development team. We look forward to helping you create a quality project.

Approved and accepted this 12 day of May, 2014.

Sincerely,
Excel Engineering Consultants, LLC

Julian R. Coto, P.E.
Principal

**Villages of Lakeland WWTF, Lakeland, Polk County, Florida
WWTF Permit Renewal**

By: Michael Smayge
Signature

Michael Smallridge owner
Name Title

Enclosures: General Terms & Conditions

