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DIVISION OF RECORDS & REPORTING
BLANCA S. BAYÓ
DIRECTOR
(850) 413-6770

Public Service Commission

August 23, 1999

Sharyn Smith, Director
Division of Administrative Hearings
1230 Apalachee Parkway
DeSoto Building
Tallahassee, Florida 32301

Re: Docket No. 990861-TL - Complaint of Calvin "Bill" Wood against GTE Florida Incorporated regarding service.

Dear Ms. Smith:

Pursuant to Order No. PSC-99-1615-PCO-TL, the above-referenced docket is referred to your Division for hearing. I am forwarding copies of material from our docket file for your examiner's use in preparation of the case.

When the case is set for hearing, please furnish my office with a copy of the notice so it can be included in our file. Also, note that I am enclosing a copy of this transmittal letter. As soon as a case number is assigned, please complete the blanks and return the copy to me.

You may contact our staff counsel, Donna Clemons, at 413-6199, if you have any questions regarding the case.

Sincerely,

Kay Flynn, Chief
Bureau of Records

Enclosure
cc: Donna Clemons
Calvin "Bill" Wood
GTE Florida Incorporated

Done 8/30/99

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