State of Florida



Hublic Serbice Commission

VARI CHECEMED POSC CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

DATE:

October 7, 2011

TO:

Progress Energy Florida, Inc.

FROM:

Jennifer Crawford, Attorney Supervisor, Office of the General Counsel

RE:

Docket No. 110000-OT – Undocketed Filings

Please note that an informal meeting between Commission staff and Progress Energy Florida, Inc. has been scheduled for the following time and place:

> Friday, November 4, 2011, at 10:00 a.m. Gerald L. Gunter Building, Conference Room 154 Florida Public Service Commission 2540 Shumard Oak Boulevard Tallahassee, Florida 32399-0850

The purpose of the meeting is to discuss Progress' deposit practices. Attendance is not required; however, all interested persons are encouraged to attend. Interested persons may participate telephonically in this meeting by dialing 1-888-808-6959, Conference Code 4136177. If you have any questions about the meeting, please call Jennifer Crawford at (850) 413-6228.

JSC