

State of Florida



Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD
TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

DATE: June 14, 2018
TO: Carlotta Stauffer, Commission Clerk, Office of Commission Clerk
FROM: Curtis J. Williams, Office of Industry Development & Market Analysis *CW*
RE: Docket No. 20180099-TP - Document Filing

Please file the attached documents from James Forstall in Docket No. 20180099-TP. The documents contain FTRI responses to staff Data Requests regarding FTRI's FY 2018/2019 Proposed Budget.

Please let me know if you have any questions.

Attachments

RECEIVED-FPSC
2018 JUN 14 AM 9:44
COMMISSION
CLERK

Curtis Williams

From: Greg Fogleman
Sent: Tuesday, June 12, 2018 2:44 PM
To: Curtis Williams
Subject: FW: FTRI Budget - Insurance (health/life/disability)
Attachments: image001.jpg; Question on Insurance from Greg Fogleman at PSC 6.12.2018.pdf

See attached response.

From: James Forstall [<mailto:jforstall@ftri.org>]
Sent: Tuesday, June 12, 2018 11:40 AM
To: Greg Fogleman
Cc: Brett Bascom
Subject: Re: FTRI Budget - Insurance (health/life/disability)

Good Morning Greg,

Attached please find FTRI's response to your insurance question. Let me know should you have additional questions.

Thanks

James

On Fri, Jun 8, 2018 at 1:05 PM Greg Fogleman <GFoglema@psc.state.fl.us> wrote:

Sounds good. Looking at it a little more, I think that the \$172k is just for the health insurance component, while the remainder is for life and disability insurance.

From: James Forstall [<mailto:jforstall@ftri.org>]
Sent: Friday, June 08, 2018 12:40 PM
To: Greg Fogleman
Cc: Brett Bascom
Subject: Re: FTRI Budget - Insurance (health/life/disability)

Greg,

I'm out of the office and return on Monday. I'll get back with you then.

Thanks

Jamed

On Fri, Jun 8, 2018, 11:45 AM Greg Fogleman <GFoglema@psc.state.fl.us> wrote:

James,

I've been reviewing FTRI's proposed budget and had a question regarding the 2018/19 proposed budget amount for Insurance (health/life/disability). The amount is listed as \$192,496, but when I reviewed the letter from FTRI to Cayce Hinton on April 2, 2018 regarding "FTRI Health Insurance Comparison," the amount of the newly selected insurance providers is \$172,686. Am I looking at the wrong insurance provider or missing another component to the insurance?

Thanks,

Greg Fogleman

Public Utilities Supervisor

Office of Industry Development and Market Analysis

Florida Public Service Commission

--

Thanks

James

James Forstall, Executive Director
Florida Telecommunications Relay Inc. (FTRI)
1820 E Park Avenue, Suite 101
Tallahassee, FL 32301
jforstall@ftri.org
850-270-2641 (VP)

Error! Filename not specified.

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As provided to Greg Fogleman on 6.12.2018

Question

I've been reviewing FTRI's proposed budget and had a question regarding the 2018/19 proposed budget amount for Insurance (health/life/disability). The amount is listed as \$192,496, but when I reviewed the letter from FTRI to Cayce Hinton on April 2, 2018 regarding "FTRI Health Insurance Comparison," the amount of the newly selected insurance providers is \$172,686. Am I looking at the wrong insurance provider or missing another component to the insurance?

FTRI Response:

The amount included in the budget is \$192,496. This amount is the group health insurance premium from NTCA, our provider at the time of budget preparation. The budget amount includes major medical, dental, vision, STD, LTD and Life insurance. This calculated amount is the estimated premium reduced by the employee's contribution. Additionally, these premiums were based on the 9 employees on our staff at the time. In February 2018 one staff member was terminated. In May 2018 a new employee was hired. The insurance selections and benefits were slightly different for these two employees due to age and family coverages selected.

The premium estimate notated in the attached documents with the letter to Mr. Cayce Hinton, for a premium of \$172,686 included major medical, dental, vision, life insurance, STD, LTD. Employee's contributions are not included in the estimated premium stated on the attachment to the letter.

Finally, the estimated premium calculated from the June 1, 2018 rate sheet supplied by the insurance provider, less employee contributions, for the June 1, 2018 effective date of the insurance selected by FTRI, is \$153,026.64, for the current census of employees as of June 1, 2018. FTRI has not yet been billed for the June 1, 2018 start date and final premium rates are subject to change by insurance provider's final review of enrollment information and billing.

Curtis Williams

From: James Forstall <jforstall@ftri.org>
Sent: Tuesday, June 12, 2018 11:35 AM
To: Curtis Williams
Cc: Brett Bascom; Pamela Page; Greg Fogleman; Mark Long; Jeff Bates; McCabe, Thomas M.
Subject: Re: FW: FTRI Budget additional info request
Attachments: image001.jpg

No, the FTRI attorney is not an official member of the Board of Directors.

Yes, does serve as secretary. FTRI Bylaws do not require that the secretary be a member of the board.

Thanks

James

On Tue, Jun 12, 2018 at 11:17 AM Curtis Williams <CJWillia@psc.state.fl.us> wrote:

Follow-up on legal services performed.

Is FTRI's attorney an official member of the Board of Directors?

Does FTRI's attorney serve as the Secretary for the Board?

Thanks

From: James Forstall [<mailto:jforstall@ftri.org>]
Sent: Monday, June 11, 2018 1:30 PM
To: Curtis Williams
Cc: Brett Bascom
Subject: Re: FW: FTRI Budget additional info request

Attached is legal invoice for May.

Thanks

James

On Mon, Jun 11, 2018 at 10:32 AM Curtis Williams <CJWillia@psc.state.fl.us> wrote:

Please forward the May legal invoice. If not available, please let me know when it will be available.

Thank You.

From: James Forstall [<mailto:jforstall@ftri.org>]
Sent: Wednesday, May 16, 2018 12:05 PM
To: Curtis Williams
Cc: Brett Bascom
Subject: Re: FW: FTRI Budget additional info request

Curtis,

Attached are the requested documents.

Thanks

James

On Wed, May 16, 2018 at 11:42 AM, James Forstall <jforstall@ftri.org> wrote:

Will do.

Thanks

James

On Wed, May 16, 2018 at 11:36 AM, Curtis Williams <CJWillia@psc.state.fl.us> wrote:

James,

Please see the additional request below and forward the information to me when available.

Please let me know if you have any questions.

Thanks

Curtis J. Williams

Public Utility Analyst

Office of Industry Development & Market Analysis

Florida Public Service Commission

2540 Shumard Oak Boulevard

Tallahassee, Florida 32399-0850

Office: (850) 413-6924

Fax: (850) 413-6925

Email: cjwillia@psc.state.fl.us

From: Mark Long
Sent: Thursday, May 10, 2018 11:05 AM
To: Curtis Williams
Cc: Greg Fogleman
Subject: FTRI Budget additional info request

For the legal invoices submitted, the one covering November 2017 expenses only had the summary sheet, not the detail sheet. I'd like to get the detail sheet.

Also, I'd like to get the invoices for April and May when they are received.

Thanks!

Mark Long

Florida Public Service Commission

2540 Shumard Oak Boulevard

Tallahassee, FL 32399-0855

Phone: (850) 413-6101

Fax: (850) 413-6102

E-mail: mlong@psc.state.fl.us

--

Thanks

James

James Forstall, Executive Director
Florida Telecommunications Relay Inc. (FTRI)
1820 E Park Avenue, Suite 101
Tallahassee, FL 32301
jforstall@ftri.org
850-270-2641 (VP)

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--

Thanks

James

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Thanks

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To: Curtis Williams
Cc: Brett Bascom
Subject: Re: FW: FTRI Budget additional info request
Attachments: image001.jpg; May Legal Invoice 6.11.18.pdf

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Public Utility Analyst

Office of Industry Development & Market Analysis

Florida Public Service Commission

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Phone: (850) 413-6101

Fax: (850) 413-6102

E-mail: mlong@psc.state.fl.us

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Thanks

James

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James

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--

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James

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MESSER CAPARELLO, P.A.
 2618 CENTENNIAL PLACE
 TALLAHASSEE, FLORIDA 32308
 TELEPHONE (850)222-0720
 E.I.N. 59-2921100

RECEIVED JUN 11 2018

FLORIDA TELECOMMUNICATIONS RELAY, INC.
 1820 E. PARK AVENUE
 SUITE 101
 TALLAHASSEE, FL 32301

Page: 1
 June 06, 2018
 Account No: 199-07090
 Invoice No: 472129

Attn: JAMES FORSTALL

GENERAL MATTERS

Fees

			Hours
05/02/2018	RJT	Review and respond to emails from J. Forstall.	0.50
05/08/2018	RJT	Review of FTRI's proposed response to PSC's Data Request concerning law firm invoices (for any potential attorney-client privileged communications); send to J. Forstall final copy of 5/18 agreement for legal services to include in response to Data Request	1.50
05/09/2018	RJT	Review current issues; prepare and send draft minutes from 4/16/18 meeting to J. Forstall for review.	1.00
05/14/2018	RJT	Review pending issues; review and respond to email from J. Forstall re PSC procedure.	0.70
05/15/2018	RJT	Review and respond to email from J. Forstall re procedure to replace board member.	0.80
05/16/2018	RJT	Review of current issues, including the results of TEDPA's 2018 Wireless Survey.	0.50
05/18/2018	RJT	Meet with J. Forstall to discuss pending issues and upcoming board meeting.	1.50
05/21/2018	DB	Attend telephonic board meeting	0.50
	RJT	Prepare for and attend board meeting; review and approve of post-meeting correspondence.	1.50
05/23/2018	RJT	Review issues and follow-up post-Board meeting.	0.50
05/29/2018	RJT	Prepare for meeting with J. Forstall; review draft invitation to potential new board member; review FCC TRS Recertification application issue	1.00
05/30/2018	DB	Conference with James Forestall, Brett Bascom and Rob Telfer; receipt and review of email correspondence re FCC TRS recertification application.	1.30
	RJT	Prepare for and meet with J. Forstall to discuss pending issues; review response to Staff concerning FCC TRS Recertification application	1.50
05/31/2018	RJT	Review of additional issues and letter to PSC	0.50
	DB	Receipt and reievow of Kottler letter.	0.10
	RJT	0-12 Hours \$3,000.00	
		1.4 hours @ \$225 315.00	
		<u>Total</u>	<u>\$3,315.00</u>

GENERAL MATTERS

For Current Services Rendered Hours
13.40 3,315.00

Advances

05/17/2018	OTHER FLORIDA DEPARTMENT OF STATE - FAR PUBLICATION-NOTICE OF MEETING	34.44
05/22/2018	OTHER FLORIDA DEPARTMENT OF STATE - FAR PUBLICATION-NOTICE OF MEETING	65.94
	OTHER	<u>100.38</u>
	Total Advances	100.38
	Total Current Work	3,415.38
	Previous Balance	\$3,000.00

Payments

05/16/2018	Payment Received, Thank You.	-3,000.00
	Balance Due	<u>\$3,415.38</u>
	Please Remit	<u>\$3,415.38</u>

5507
Audited By BBB Date 6/11/2018

Approved By _____ Date _____

MESSER CAPARELLO, P.A.
2618 CENTENNIAL PLACE
TALLAHASSEE, FLORIDA 32308
TELEPHONE (850)222-0720
E.I.N. 59-2921100

FLORIDA TELECOMMUNICATIONS RELAY, INC.
1820 E. PARK AVENUE
SUITE 101
TALLAHASSEE, FL 32301


Page: 1
June 06, 2018
Account No: 199

Attn: JAMES FORSTALL

PLEASE INCLUDE THIS PAGE WITH PAYMENT

Previous Balance	Fees	Expenses	Advances	Payments	Balance
199-07090 GENERAL MATTERS 3,000.00	3,315.00	0.00	100.38	-3,000.00	<u>\$3,415.38</u>

ALL INVOICES DUE UPON RECEIPT.
THANK YOU FOR YOUR PROMPT PAYMENT.


MESSER CAPARELLO
Attorneys At Law
Strategically Positioned in Florida's Capital

June 6, 2018

Mr. James Forstall
Florida Telecommunications Relay, Inc.
1820 E. Park Avenue, Suite 101
Tallahassee, FL 32301

Dear James:

Enclosed is our firm's invoice, per the revised fee agreement, in the amount of \$3,000.00, for legal services for the first 12 hours, plus fees, for the month of May 2018. If you have any questions regarding the statement, please give me a call.

Sincerely,



Robert J. Telfer III

Enclosure

Curtis Williams

From: James Forstall <jforstall@ftri.org>
Sent: Tuesday, May 29, 2018 2:44 PM
To: Curtis Williams
Cc: bbascom@ftri.org
Subject: Re: FTRI FY 2018-2019 Approved Budget
Attachments: Attachment A FY 2018-2019 FTRI Budget.pdf

Thanks Curtis, for the clarification. Attached is the requested document.

James

On Tue, May 29, 2018 at 2:18 PM, Curtis Williams <CJWillia@psc.state.fl.us> wrote:

FTRI Line Item Information in your budget filing.

1. GL# 3050 Surcharge Revenue

Access Line Spreadsheet (**Attachment A**) is not attached.

From: James Forstall [<mailto:jforstall@ftri.org>]
Sent: Tuesday, May 29, 2018 1:44 PM
To: Curtis Williams
Cc: bbascom@ftri.org
Subject: Re: FTRI FY 2018-2019 Approved Budget

Good Afternoon Curtis,

Could you please clarify exactly what you're asking for.

Thanks

James

On Tue, May 29, 2018 at 1:38 PM, Curtis Williams <CJWillia@psc.state.fl.us> wrote:

Please forward Attachment A.

Thank You.

From: James Forstall [<mailto:jforstall@ftri.org>]
Sent: Monday, April 16, 2018 1:56 PM
To: Curtis Williams; Cayce Hinton
Cc: McCabe, Thomas M.; Bradley, Cecil F.; Pontis, Christie A; Anthony, Kerry (Port St Joe, FL); Klate Hancock; Lenhart, Laura; Robert Telfer; Brett Bascom
Subject: FTRI FY 2018-2019 Approved Budget

Good Afternoon Curtis and Cayce,

Attached is FTRI's FY 2018-2019 Approved Budget. Should you have any questions or need clarification, please feel free to reach out to me at jforstall@ftri.org.

Thanks

James

James Forstall, Executive Director
Florida Telecommunications Relay Inc. (FTRI)
1820 E Park Avenue, Suite 101
Tallahassee, FL 32301
jforstall@ftri.org
850-270-2641 (VP)



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Thanks

James

James Forstall, Executive Director
Florida Telecommunications Relay Inc. (FTRI)
1820 E Park Avenue, Suite 101
Tallahassee, FL 32301
jforstall@ftri.org
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--

Thanks

James

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Access Line History Analysis

Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual/estimates	estimates	Access Lines	Revenue
FYE 2010	FYE 2011	FYE 2012	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	Estimates	FYE 2019
										FYE 2019 w/ 4.8% decrease	estimate @ .10 w/ 4.8% decrease @.10
8,096,486	7,553,596	6,838,945	6,584,024	6,342,565	6,037,538	5,663,980	5,434,653	5,106,769	4,861,644	July	\$481,303
8,071,695	7,479,208	6,885,220	6,542,931	6,417,097	6,058,064	5,763,787	5,382,161	5,198,569	4,949,038	August	\$489,955
7,999,621	7,467,529	6,908,125	6,484,155	6,326,848	5,996,476	5,677,509	5,483,982	4,652,817	4,429,482	September	\$438,519
8,002,066	7,471,296	6,906,132	6,550,447	6,295,333	6,008,217	5,669,304	5,451,714	5,119,751	4,874,003	October	\$482,526
7,971,025	7,512,138	6,995,830	6,597,709	6,346,244	6,008,230	5,582,548	5,382,897	5,066,753	4,823,549	November	\$477,531
7,915,128	7,529,090	7,002,979	6,617,452	6,329,055	5,998,176	5,626,389	5,411,053	5,026,658	4,785,378	December	\$473,752
7,913,944	7,591,945	6,990,842	6,614,046	6,311,380	5,947,106	5,680,962	5,333,032	5,077,046	4,833,348	January	\$478,501
7,934,664	7,645,686	6,991,732	6,591,998	6,310,239	5,979,789	5,683,945	5,358,156	5,100,965	4,856,118	February	\$480,756
7,905,190	8,433,887	6,980,559	6,604,885	6,287,958	5,963,739	5,640,987	5,267,429	5,014,592	4,773,892	March	\$472,615
7,776,405	7,325,384	6,836,589	6,535,761	6,327,782	5,908,286	5,623,961	5,469,987	5,207,428	4,957,471	April	\$490,790
7,736,433	7,301,180	6,534,574	6,433,387	6,076,699	5,833,538	5,598,573	5,203,335	4,953,575	4,715,803	May	\$466,865
7,564,735	6,030,052	6,729,774	6,359,081	6,047,010	5,732,312	5,512,584	5,156,213	4,908,715	4,673,096	June	\$462,637
94,887,392	89,340,991	82,601,301	78,515,876	75,418,210	71,471,471	67,724,529	64,334,612	60,433,638	57,532,823	57,532,823	\$5,695,749
7,907,283	7,445,083	6,883,442	6,542,990	6,284,851	5,955,956	5,643,711	5,361,218	5,036,136	4,794,402	FYE 2019 Lines	FYE 2019 Revenue
				75,418,210	71,471,471	67,724,529	64,334,612	60,433,638	57,532,823		
-7.61%	-5.85%	-7.54%	-4.95%	-3.95%	-5.23%	-5.24%	-5.01%	-6.06%	-4.80%		
					-5.23%	-5.24%	-5.01%	-6.06%	-4.80%		
\$10,333,236.99	\$9,729,233.92	\$8,995,281.68	\$8,550,378.90	\$8,213,043.07	\$7,783,243.19	\$8,045,674.05	\$7,113,125.71	\$6,131,015.87	\$5,695,749.49		
				11 cents	11 cents	12 cents	11 cents	11 cents/10 cents	10 cents		
2010	2011	2012	2013	2014	2015	2016	2017	2018	2019		
							\$932,548.34	\$982,109.84	\$435,266.38		
								ATRIUMS lower than previous year	ATRIUMS lower than previous year		
								July, August and September are at 11 cents, balance of year is at 10 cents	July, August and September are at 11 cents, balance of year is at 10 cents		
								at 11 cents	at 10 cents		
								14,958,155			
								at 10 cents			
								45,475,483			

\$569,574.95 per 1 cent

Curtis Williams

From: James Forstall <jforstall@ftri.org>
Sent: Tuesday, May 29, 2018 4:41 PM
To: Curtis Williams
Cc: bbascom@ftri.org
Subject: Re: FTRI FY 2018-2019 Approved Budget
Attachments: Sprint FY 2018-2019 Projections.pdf

Attached is Attachment B.

Sorry about that.

James

On Tue, May 29, 2018 at 4:17 PM, Curtis Williams <CJWillia@psc.state.fl.us> wrote:

You also did not include Attachment B.

Please forward...thanks.

From: James Forstall [<mailto:jforstall@ftri.org>]
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Cc: bbascom@ftri.org
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Cc: McCabe, Thomas M.; Bradley, Cecil F.; Pontis, Christie A; Anthony, Kerry (Port St Joe, FL); Klate Hancock; Lenhart, Laura; Robert Telfer; Brett Bascom
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Florida Relay Traffic Forecast

July 1, 2018 - June 30, 2019

Florida TRS	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Forecast Minutes of Use	88,132	95,338	93,508	113,136	99,266	105,179	100,798	86,495	88,374	83,620	87,619	88,198	1,129,663
Forecast Cost of Service (\$1.35 per Session Minute)	\$ 118,978.20	\$ 128,706.30	\$ 126,235.80	\$ 152,733.60	\$ 134,009.10	\$ 141,991.65	\$ 136,077.30	\$ 116,768.25	\$ 119,304.90	\$ 112,887.00	\$ 118,285.65	\$ 119,067.30	\$ 1,525,045.05
Actual Minutes of Use													
Actual Cost of Service (\$1.35 per Session Minute)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Florida CapTel	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Forecast Minutes of Use	71,222	73,275	67,085	66,614	61,260	63,894	72,157	60,189	65,383	56,623	57,327	54,933	769,962
Forecast Cost of Service (\$1.69 per Session Minute)	\$ 120,365.18	\$ 123,834.75	\$ 113,373.65	\$ 112,577.66	\$ 103,529.40	\$ 107,980.86	\$ 121,945.33	\$ 101,719.41	\$ 110,497.27	\$ 95,692.87	\$ 96,882.63	\$ 92,836.77	\$ 1,301,235.78
Actual Minutes of Use													
Actual Cost of Service (\$1.69 per Session Minute)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Forecast Grand Total	\$ 239,343.38	\$ 252,541.05	\$ 239,609.45	\$ 265,311.26	\$ 237,538.50	\$ 249,972.51	\$ 258,022.63	\$ 218,487.66	\$ 229,802.17	\$ 208,579.87	\$ 215,168.28	\$ 211,904.07	\$ 2,826,280.83
Actual Grand Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Curtis Williams

From: James Forstall <jforstall@ftri.org>
Sent: Wednesday, May 16, 2018 12:05 PM
To: Curtis Williams
Cc: Brett Bascom
Subject: Re: FW: FTRI Budget additional info request
Attachments: 20180516115847.pdf

Curtis,

Attached are the requested documents.

Thanks

James

On Wed, May 16, 2018 at 11:42 AM, James Forstall <jforstall@ftri.org> wrote:
Will do.

Thanks

James

On Wed, May 16, 2018 at 11:36 AM, Curtis Williams <CJWillia@psc.state.fl.us> wrote:

James,

Please see the additional request below and forward the information to me when available.

Please let me know if you have any questions.

Thanks

Curtis J. Williams

Public Utility Analyst

Office of Industry Development & Market Analysis

Florida Public Service Commission

2540 Shumard Oak Boulevard

Tallahassee, Florida 32399-0850

Office: (850) 413-6924

Fax: (850) 413-6925

Email: cjwillia@psc.state.fl.us

From: Mark Long
Sent: Thursday, May 10, 2018 11:05 AM
To: Curtis Williams
Cc: Greg Fogleman
Subject: FTRI Budget additional info request

For the legal invoices submitted, the one covering November 2017 expenses only had the summary sheet, not the detail sheet. I'd like to get the detail sheet.

Also, I'd like to get the invoices for April and May when they are received.

Thanks!

Mark Long

Florida Public Service Commission

2540 Shumard Oak Boulevard

Tallahassee, FL 32399-0855

Phone: (850) 413-6101

Fax: (850) 413-6102

E-mail: mlong@psc.state.fl.us

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Thanks

James

James Forstall, Executive Director
Florida Telecommunications Relay Inc. (FTRI)
1820 E Park Avenue, Suite 101
Tallahassee, FL 32301
jforstall@ftri.org
850-270-2641 (VP)



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Thanks

James

James Forstall, Executive Director
Florida Telecommunications Relay Inc. (FTRI)
1820 E Park Avenue, Suite 101
Tallahassee, FL 32301
jforstall@ftri.org
850-270-2641 (VP)

Please like us on [Facebook](#)



MESSER CAPARELLO, P.A.
2618 CENTENNIAL PLACE
TALLAHASSEE, FLORIDA 32308
TELEPHONE (850)222-0720
E.I.N. 59-2921100

Page: 1
December 06, 2017
Account No: 199

FLORIDA TELECOMMUNICATIONS RELAY, INC.
1820 E. PARK AVENUE
SUITE 101
TALLAHASSEE, FL 32301

Attn: JAMES FORSTALL

PLEASE INCLUDE THIS PAGE WITH PAYMENT

Previous Balance	Fees	Expenses	Advances	Payments	Balance
199-07090 GENERAL MATTERS 5,442.50	3,877.50	0.00	0.00	-5,442.50	<u>\$3,877.50</u>

BSB
Audited By *BSB* Date 12/8/2017
Approved By *J* Date 12/8/17

5517

BSB
Clt # 24183

ALL INVOICES DUE UPON RECEIPT.
THANK YOU FOR YOUR PROMPT PAYMENT.

MESSER CAPARELLO, P.A.
 2618 CENTENNIAL PLACE
 TALLAHASSEE, FLORIDA 32308
 TELEPHONE (850)222-0720
 E.I.N. 59-2921100

FLORIDA TELECOMMUNICATIONS RELAY, INC.
 1820 E. PARK AVENUE
 SUITE 101
 TALLAHASSEE, FL 32301

Attn: JAMES FORSTALL

Page: 1
 December 06, 2017
 Account No: 199-07090
 Invoice No: 467530

GENERAL MATTERS

Fees

			Hours	
11/06/2017	RJT	Prepare past meeting minutes and prepare for upcoming meetings.	1.50	
11/07/2017	RJT	Continued preparation of meeting minutes, and preparation for upcoming meetings.	1.70	
11/08/2017	RJT	Complete draft of minutes and send to J. Forstall and T. McCabe for review.	1.50	
11/09/2017	RJT	Revise and send draft meeting minutes to board; prepare for board and annual meeting.	2.00	
11/13/2017	RJT	Prepare for and meet with J. Forstall to discuss issues in advance of board/annual meeting	1.80	
11/14/2017	RJT	Prepare for meetings; send requested documents to J. Forstall.	1.50	
11/15/2017	RJT	Prepare for and attend annual and board meetings.	3.00	
11/22/2017	RJT	Review of pending issues and procedures for internal affairs agenda or other possibilities to present to PSC.	1.20	
11/27/2017	RJT	Further review of pending issues and possible procedures for internal affairs agenda.	1.00	
11/30/2017	RJT	Review and respond to email from FTRI re status of internal affairs or other presentation; continued review and research.	0.70	
	RJT	Rob Telfer 12 hours \$3,000.00		
	RJT	Rob Telfer 3.9 hours @ \$225 <u>877.50</u>		
		TOTAL \$3,877.50		
		For Current Services Rendered	15.90	3,877.50
		Total Current Work		3,877.50
		Previous Balance		\$5,442.50
		<u>Payments</u>		
11/27/2017		Payment Received, Thank You.		-5,442.50
		Balance Due		<u>\$3,877.50</u>

GENERAL MATTERS

Payments

04/20/2018	Payment Received, Thank You.	-3,967.50
	Balance Due	<u>\$3,000.00</u>
	Please Remit	<u>\$3,000.00</u>

5507

Audited By MAP Date 5/14/2018

Approved By [Signature] Date 5/14/18

ENTERED
5/14/18
MAP

JA
5/14/18

PAID
5/15/18
MAP
ch#: 24538

ALL INVOICES DUE UPON RECEIPT.
THANK YOU FOR YOUR PROMPT PAYMENT.

MESSER CAPARELLO, P.A.
 2618 CENTENNIAL PLACE
 TALLAHASSEE, FLORIDA 32308
 TELEPHONE (850)222-0720
 E.I.N. 59-2921100

RECEIVED MAY 14 2018

FLORIDA TELECOMMUNICATIONS RELAY, INC.
 1820 E. PARK AVENUE
 SUITE 101
 TALLAHASSEE, FL 32301

Page: 1
 May 11, 2018
 Account No: 199-07090
 Invoice No: 471683

Attn: JAMES FORSTALL

GENERAL MATTERS

Fees

			Hours	
04/03/2018	RJT	Review of issues; review and suggest revisions to cover letter to PSC concerning retirement study	0.50	
04/09/2018	RJT	Research and review multiple emails with J. Forstall re contracting with entities for distribution of equipment; review additional matters	1.50	
04/10/2018	RJT	Further review of pending matters; advertise upcoming board meeting.	1.00	
04/11/2018	RJT	Discussion of various pending issues with D. Brown	0.50	
04/12/2018	RJT	Review proposed budget and accompanying draft correspondence; discuss with J. Forstall; prepare and send draft minutes from 2/19/18 meeting	1.50	
04/13/2018	RJT	Continued review of budget and related issues.	1.00	
04/16/2018	DB RJT	Attend board meeting; confer with Rob Telfer re same. Prepare for and attend (by telephone) the board meeting concerning the budget; review draft letter to PSC; review and respond to multiple follow-up emails.	0.80 1.50	
04/18/2018	RJT	Review of budget and newly-opened docket.	1.50	
04/19/2018	RJT	Review pending issues and budget; research on separate docket significance	1.00	
04/26/2018	RJT	Review of budget; review and respond to question concerning applicant for employment position.	1.00	
		For Current Services Rendered	11.80	3,000.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
ROB TELFER	10.00	\$258.18	\$2,581.80
ROB TELFER	1.00	258.20	258.20
DENAY BROWN	0.80	200.00	160.00

Total Current Work ✓ 3,000.00

Previous Balance \$3,967.50