



# OKEFENOKE

RURAL ELECTRIC MEMBERSHIP CORPORATION  
"OWNED BY THOSE WE SERVE"

POST OFFICE BOX 602  
NAHUNTA, GEORGIA 31553

800.262.5131  
912.462.5131  
www.oremc.com

Fax:  
Nahunta 912.462.6100  
Kingsland 912.882.1362  
Hilliard 904.845.7510

FILED 8/2/2021  
DOCUMENT NO. 08575-2021  
FPSC - COMMISSION CLERK

July 30, 2021

Office of Commission Clerk  
Florida Public Service Commission  
2540 Shumard Oak Boulevard  
Tallahassee, FL 32399-0850

RE: Modifications and Additions to Service Rules & Regulations

Office of Commission Clerk:

Enclosed for filing is Okefenokee Rural Electric Membership Corporation's modifications and additions to our service rules and regulations adopted by our Board of Directors at their regular monthly meeting held on July 29, 2021.

Enclosed for filing are the originals and red-line versions.

Please acknowledge receipt and filing of the above.

Sincerely,

John Middleton  
General Manager

JM:kh

Encl:

RECEIVED-FPSC  
2021 AUG -2 AM 9:26  
COMMISSION CLERK

Serving - Brantley, Camden, Charlton, Glynn, Ware, Wayne, Baker and Nassau Counties

Office Box 602  
GA 31553-0602

Post Office Box 2530  
Kingsland, GA 31548-2530

Post Office Box 1230  
Hilliard, FL 32046-1229



Blackline

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**  
**POLICY NO. 406**  
**METER TAMPERING & CURRENT DIVERSION**

I. OBJECTIVE:

To establish policy to provide guidance in situations where meter tampering, current diversion or cut meter seals have been found.

II. CONTENT:

A. Meter Seals

All meters on lines of the Cooperative shall be sealed at all times and no seal shall be broken without permission from an employee of the Cooperative. Upon giving permission for any seal to be broken, a service order to reseal the meter shall be created and printed immediately.

It shall be the responsibility of each and every member to see that the meter seal at their premises is not broken or tampered with. Upon finding any seal broken, an investigation shall be made. Broken meter seals will constitute grounds for questioning the accuracy of meter registration and the possibility of meter tampering. If it is determined that there was no valid reason for the seal to be cut, the member will be charged a Cut Seal Fee as prescribed by the Board of Directors.

B. Meter Tampering and Current Diversion

When it becomes evident that a member has tampered with the Cooperative's metering or service equipment, it will be the policy of the Cooperative to disconnect the service immediately and without notice. The following conditions must be met before service will be restored:

1. Payment of a meter tampering/current diversion fee.
2. Payment of a reconnect for non-payment fee during regular working hours.
3. Payment for all kWh used and any other amounts owed to the Cooperative.
4. The Cooperative reserves the right to collect the difference between what the member has paid and the recalculated bill before service is restored. The Cooperative reserves the exclusive right to recalculate the billing on the account based on past billing history, the highest twelve months' usage for this type service, and/or any other factors deemed appropriate by the Cooperative.
5. The member must agree to comply with reasonable requirements to protect the Cooperative against further infractions.
6. The member's deposit will be reviewed in accordance with the Cooperative's deposit policy. Any additional increase in deposit is due prior to reconnecting the service.

7. The member must pay or make satisfactory payment arrangements, at one of the Cooperative's offices, of all amounts required for reconnection before the service is reconnected. The only acceptable form of payment is cash or money order.
- C. When service is disconnected at the pole or transformer for meter tampering or unauthorized use of service and is subsequently reconnected, the member will be charged a Disconnect at Pole/Transformer Fee in addition to the fees specified in Section B and C. In the event that service is not reconnected for the same member at this location, the disconnected account will be charged the Disconnect at Pole/Transformer Fee.
- D. The meter tampering fee, unauthorized service connection fee, disconnect at pole/transformer fee, reconnect fee and overtime reconnect fee will be in an amount as prescribed by the Board of Directors.

The Cooperative reserves the right to take any legal action it deems appropriate.

III. APPLICABILITY:

This policy applies to all members and services.

IV. RESPONSIBILITY:

The General Manager will be responsible for carrying out the provisions of this policy.

Date Adopted: July 29, 2021

Supersedes: September 26, 2019

Effective Date: August 1, 2021

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 410**

**GENERAL LINE EXTENSION**

**I. OBJECTIVE**

To establish policy to provide for extension of electric service facilities.

**II. CONTENT:**

**A. Overhead Line Extensions**

**1. Permanent Residences**

The Cooperative shall extend single-phase, overhead electric service facilities to all permanent residences in the area served by the Cooperative at the regularly established rates in accordance with Schedule A of Policy No. 409. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative. A permanent residence is defined as one which will be the member's principal dwelling and occupied the majority of the year.

A mobile home shall be considered a permanent residence provided that it has a separate, individually utilized water and septic system and is the member's principal dwelling and occupied the majority of the year. A mobile home utilizing public or community water and septic systems shall qualify as a permanent residence provided that it is the member's principal dwelling and occupied the majority of the year.

**2. Commercial, Industrial, Public Buildings and Installations**

Single-phase, overhead electric service facilities shall be extended to commercial/industrial or public buildings at the regularly established rates in accordance with Schedule A of Policy No. 409. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

**3. Other Permanent Installations**

Single phase, overhead electric service shall be extended to all other installations not included in Section II.A.1 or II.A.2 of this Policy in accordance with Schedule B of Policy No. 409. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

**4. Residential Developments (Overhead)**

Single phase, overhead electric service shall be extended to residential developments in the area served by the Cooperative in accordance with Schedule A of Policy No. 409. A recorded utility easement along with all applicable permitting is required prior to construction of any facilities.

5. Outdoor Lighting (Overhead)

An outdoor lighting fixture may be installed on an appropriate existing pole where suitable secondary voltage is available, subject to payment of the Outdoor Lighting Fixture Installation Fee as specified in Policy 409.

An outdoor lighting fixture may be installed on an appropriate existing pole where suitable secondary voltage is not available, subject to payment of the Outdoor Lighting Fixture Installation Fee and payment of the Outdoor Lighting Construction Fee as specified in Policy 409.

An outdoor lighting fixture may be installed on a new pole, subject to payment of the Outdoor Lighting Fixture Installation Fee and payment of the Outdoor Lighting Pole Installation Fee as specified in Policy 409. Should the member request the installation of special types of poles not addressed in Policy 409, the member shall be responsible for the full cost of such special pole.

Primary line extensions shall not be built to serve outdoor lighting without a contribution in aid of construction for the full cost of the extension. No outdoor lighting shall be installed on rental property except in the property owner's name.

Should the member request relocation of outdoor lighting fixtures and/or poles, the Outdoor Lighting Relocation Fees in Policy No. 409 shall apply. The Outdoor Lighting Relocation Fees shall also apply for the installation of a new light if the member has requested the removal of outdoor lighting at the same general location in the previous twelve months.

Should the member request the replacement or upgrade of a functioning outdoor lighting fixture and/or pole, the member will be responsible for the appropriate Outdoor Lighting Fixture Installation Fee, as well as any applicable Outdoor Lighting Pole Installation Fees specified in Policy 409. Replacement and upgrade requests will be addressed as resources are available in the area.

Outdoor lighting service will be rendered only at locations that, solely in the opinion of the Cooperative, are readily accessible for construction and continue to remain accessible and feasible to maintain. The Cooperative reserves the right to remove or abandon in place to the member any lighting facilities which are, in the sole opinion of the Cooperative, no longer in a serviceable location. The Cooperative maintains the right to discontinue service and/or require the member to reimburse the estimated repair cost (including parts, labor, and transportation expenses) in the event of vandalism.

B. Underground Line Extensions

Underground electric service shall be available under the following terms and conditions:

1. Residential Services

For individually constructed new permanent residences where no primary construction is required, the Cooperative will extend single-phase, 120/240 Volt underground electric service facilities at the regularly established rates upon payment of Underground Service Lateral Fee as specified in Policy No. 409. The member or the member's electrical contractor shall be required to install conduit from point of source to member's meter base as specified by OREMC.

In addition to the above, extensions that require underground primary construction shall require a contribution in aid of construction in accordance with Schedule C of Policy No. 409. If deemed necessary by the Cooperative, the member or the member's contractor shall be required to install conduit for the primary conductor to the Cooperative's specifications. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

2. Commercial, Industrial, Public Buildings and Installations

Single-phase, 120/240 Volt underground electric service facilities shall be extended to commercial/industrial or public buildings at the regularly established rates upon payment of the appropriate Underground Service Lateral Fee as specified in Policy No. 409. The member or the member's electrical contractor shall be required to install conduit from point of source to member's meter base as specified by OREMC.

In addition to the above, extensions that require underground primary construction shall require a contribution in aid of construction in accordance with Schedule C of Policy No. 409. If deemed necessary by the Cooperative, the member or the member's contractor shall be required to install conduit for the primary conductor to the Cooperative's specifications. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

3. Other Permanent Installations

Single-phase, 120/240 Volt underground electric service facilities shall be extended to all other installations not included in Sections II.B.1 or II.B.2 of this policy as follows. Where no primary construction is required, the Cooperative will extend Single-phase, 120/240 Volt underground electric service facilities to these installations at the regularly established rates upon payment of Underground Service Lateral Fees as specified in Policy No. 409. The member or the member's electrical contractor shall be required to install conduit from point of source to member's meter base as specified by OREMC.

In addition to the above, extensions that require underground primary construction shall require a contribution in aid of construction in accordance with Schedule C of Policy No. 409. If deemed necessary by the Cooperative, the member or the member's contractor shall be required to install conduit for the primary conductor to the Cooperative's specifications. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

4. Residential Developments (Underground)

For new residential developments requiring underground electrical service, the developer shall be required to install a total conduit system. The OREMC engineering department shall design the conduit system, and the developer's contractor shall install the conduit system in accordance with OREMC's design and specifications. A recorded utility easement along with all applicable permitting is required prior to construction of any facilities. The developer shall be responsible for ensuring compliance with any required National Pollutant Discharge Elimination System ("NPDES") permits.

The manual, "Procedures, Standards, and Specifications for the Installation of Underground electrical Facilities for Residential/Commercial Developers", will be made available to the developer. This document outlines the process and procedures the developer must follow for the proper installation of the conduit system.

The developer shall be required to pay in advance of construction, a non-refundable contribution in aid of construction in accordance with Schedule C of Policy No. 409. Underground service lateral fees and temporary service fees will be required as appropriate for each service within the development.

In addition to the per-foot charges for underground primary conductor outlined in Schedule C of Policy No. 409, the developer will be required to submit a non-refundable Special Equipment Fee equal to the installed cost of all special equipment (transformers, switchgear or sectionalizing equipment) to be installed in the development.

5. Outdoor Lighting (Underground)

Underground service to outdoor lighting will be installed at the Cooperative's discretion. An outdoor lighting fixture may be installed on an appropriate existing pole deemed by the Cooperative to be in a suitable location and where suitable secondary voltage is available at or immediately adjacent to the pole, subject to payment of the Outdoor Lighting Fixture Installation Fee specified in Policy 409.

An outdoor lighting fixture may be installed on a new pole where suitable secondary voltage is available immediately adjacent to the pole, subject to payment of the Outdoor Lighting Fixture Installation Fee and payment of the Outdoor Lighting Pole Installation Fee as specified in Policy 409. Should the member request the installation



of special types of poles not addressed in Policy 409, the member shall be responsible for the full cost of such special poles.

An outdoor lighting fixture may be installed at a location other than immediately adjacent to Cooperative equipment providing suitable secondary voltage, subject to payment of the Outdoor Lighting Underground Service Fee as specified in Policy 409, in addition to any required Outdoor Lighting Fixture Installation or Outdoor Lighting Pole Installation Fees as specified above. The member or the member's contractor shall be required to install conduit for the outdoor lighting underground service conductor to the Cooperative's specifications.

Primary line extensions shall not be built to serve outdoor lighting without a contribution in aid of construction for the full cost of the extension. No outdoor lighting shall be installed on rental property except in the property owner's name.

Should the member request relocation of outdoor lighting fixtures and/or poles, the Outdoor Lighting Relocation Fees in Policy No. 409 shall apply. The Outdoor Lighting Relocation Fees shall also apply for the installation of a new light if the member has requested the removal of outdoor lighting at the same general location in the previous twelve months.

Should the member request the replacement or upgrade of a functioning outdoor lighting fixture and/or pole, the member will be responsible for the appropriate Outdoor Lighting Fixture Installation Fee, as well as any applicable Outdoor Lighting Pole Installation Fees specified in Policy 409. Replacement and upgrade requests will be addressed as resources are available in the area.

Outdoor lighting service will be rendered only at locations that, solely in the opinion of the Cooperative, are accessible for construction and continue to remain accessible and feasible to maintain. The Cooperative reserves the right to remove or abandon in place to the member any lighting facilities which are, in the sole opinion of the Cooperative, no longer in a serviceable location. The Cooperative maintains the right to discontinue service and/or require the member to reimburse the estimated repair cost (including parts, labor, and transportation expenses) in the event of vandalism.

**6. Conversion of Overhead to Underground**

Members requesting conversion of existing overhead electric facilities to underground distribution facilities shall be responsible for all costs associated with the conversion, including cost of removal for the overhead facilities and the cost of construction for the new underground facilities.

**7. Cumberland Island**

Members requesting electric service on Cumberland Island shall be required to make a contribution in aid of construction from point of source to point of service as determined by actual construction costs. Prior to construction by the Cooperative the

member shall make payment to the Cooperative of the estimated construction cost as determined by the Cumberland Island Line Extension Fee as specified in Policy 409.

Upon close-out of the construction work order, any contribution in aid of construction paid in excess of actual construction costs shall be refunded to the member.

In addition to the foregoing requirements, the following requirements shall also apply to any underground line extension:

1. Underground electric service will not be provided in established wetland areas except where as the consumer and or developer provides a total conduit system according to OREMC specifications. Applicant shall acquire and provide documentation of all applicable permits necessary prior to construction of facilities.
2. All underground services shall require installation by the consumer of a conduit system from point of source to point of service according to OREMC specifications.
3. The owner or developer shall provide, without cost to the Cooperative clear (free of stumps, debris, and other obstructions) easements and rights-of-way, suitable for the installation, operation, and maintenance of underground facilities. The owner or developer will be required to have the rights-of-way and all streets, alleys, sidewalks, and driveway entrances graded to final grade, and will have lot lines established before construction of the electrical distribution system begins.
4. The Cooperative shall determine the preferred method of service based on good engineering design, applicable construction codes and specifications, economics, and other pertinent factors. If the preferred method of service is not acceptable, the member will be required to pay a contribution in aid of construction equal to the estimated additional cost to provide service by the non-preferred method.
5. The owner or developer will reimburse the Cooperative for the cost of cutting through and replacing pavement within the development, and all costs of punching and/or boring.
6. If underground facilities are desired, it shall be the responsibility of the owner/developer to provide all necessary protection for items including, but not limited to: shrubs, trees, grass sod, irrigation, water and septic systems, and member's communication systems during installation and/or maintenance of underground facilities. The owner or developer will hold the Cooperative and/or its subcontractors harmless against any claims of such damage. Plants, shrubs and trees shall not be planted any closer than ten feet from the front, or five feet from the side or rear of any electrical equipment, transformer, junction boxes, etc. It will be the responsibility of the owner or developer to re-seed and/or maintain the trench cover.

C. Three Phase Service

The Cooperative will not normally extend three-phase service to installations that can be adequately served by single-phase service. Exceptions may be made where the installation is in close proximity to existing multi-phase lines. In such cases where no primary construction is required, the Cooperative will make available three phase service facilities at the regularly established rates upon payment of the appropriate Overhead or Underground Service Lateral Fee as specified in Policy No. 409.

For overhead three phase service 400 Amp or less, the Overhead or Underground Service Lateral Fee includes the service conductor. For overhead three phase service in excess of 400 Amp, a feasibility study will be performed by the Cooperative to determine the amount of the Three Phase Overhead Lateral Fee.

For 200 ampere, three phase underground service, the Three Phase Service Lateral Fee includes the service conductor, with the member providing and installing the service conduit to Cooperative specifications. For three phase underground services in excess of 200 ampere, the member shall provide, install, and maintain the service conduit and conductor to Cooperative specifications.

For installations requiring three phase service at a distance from multi-phase lines, a feasibility study will be done by the Cooperative to determine the amount of contribution in aid of construction required.

If the proposed construction is consistent with long range system planning, the required contribution may be mitigated.

D. Temporary Services

1. Overhead Temporary for Construction

Temporary service of 120/240 volts, single-phase, will be furnished for construction upon payment of the Temporary Service Fee as specified in Policy No. 409, provided that permanent service is to be furnished by the Cooperative. In addition to the above, extensions that require primary construction shall require a contribution in aid of construction in accordance with Schedule A or Schedule B or Policy No. 409. The member applying for temporary service shall be required to furnish and install temporary service equipment conforming to the Cooperative's wiring standards and shall be installed at a location approved by the Cooperative.

2. Underground Temporary for Construction

Temporary service of 120/240 volts, single-phase, will be furnished for construction in areas where the Cooperative has underground facilities in place or the permanent service will be underground. Such installation shall require payment of the Temporary Service Fee specified in Policy No. 409, provided that permanent service is to be furnished by the Cooperative. In addition to the above, extensions that require

primary construction shall require a contribution in aid of construction in accordance with Schedule A, Schedule B, or Schedule C of Policy No. 409. The temporary service equipment must be located immediately adjacent to the pad-mount transformer or secondary junction box provided by the Cooperative. Temporary service equipment shall conform to the Cooperative's wiring standards and shall be installed at a location approved by the Cooperative.

3. Service to Temporary Loads

Service will be extended to temporary loads upon receipt of a contribution in aid of construction equal to twice the estimated construction cost to provide the service.

E. Contributions In Aid of Construction

Any required contribution in aid of construction shall be paid prior to construction of facilities.

The member shall be responsible for all additional costs for line extensions requiring specialized equipment for construction/maintenance, special permitting, easements, or special regulatory approvals.

If determined to be in the best interest of the Cooperative, contributions in aid of construction may be modified or waived upon approval of the Cooperative's General Manager or his designee.

Special consideration may be given to members who pay aid in construction charges when other members may be reasonably expected to take service from the line extension.

F. Facilities Extension Ownership

All line extensions, service wire, and connections no matter who pays or contributes toward paying the cost thereof, are to be made by the Cooperative and remain the property of the Cooperative. In cases where the Member is required by the Cooperative to install the service conductor, the Member retains ownership of, and is responsible for the maintenance of the service conductor. The Cooperative shall not be required to serve any consumer over a line built, owned, operated, or maintained by the member or a third party.

All property of the Cooperative placed in or upon the member's premises, used in supplying service to the member, is placed there under the member's protection. The cost for any loss or damage to such property, normal wear and tear excepted, shall be payable by the member.

The Cooperative shall have access to such property at all reasonable times. The member shall not commit or cause or permit any act that will or may result in damage to or loss of such property or in the loss of life or injury to any person, or the loss of or damage to any property, in relation to such property.

III. APPLICABILITY

This policy applies to all members and applicants for service of the Cooperative.

IV. RESPONSIBILITY

The General Manager or designee will be responsible for carrying out the provisions of this policy.

Date Adopted:	July 29, 2021
Supersedes:	September 26, 2019
Effective Date:	August 1, 2021

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 411**

**RIGHTS-OF-WAY**

**I. OBJECTIVE:**

To establish policy for procurement of rights-of-way by applicants for service and to provide for the clearing, reclearing, and maintenance of rights-of-way by the Cooperative.

**II. CONTENT:**

Right-of-way easements are required of landowners for the purpose of providing location of and access to electric distribution lines for construction, operation and maintenance.

**A. Procurement by Applicants**

Applicants for service may be required to secure to, and for, the Cooperative all necessary and convenient rights-of-way and to pay the costs of securing same. Applicant is responsible for providing the Cooperative with a recorded easement for rights-of-way as well as associated costs incurred.

Applicants for service shall also be responsible for initial clearing of rights-of-way necessary for line extensions for provision of service unless the Cooperative determines that it is in the best interests of the Cooperative to provide said initial clearing.

**B. Delays**

Applications for service for an extension to be constructed where right-of-way is not owned by the Cooperative will only be accepted subject to delays incident to obtaining satisfactory right-of-way, highway and railroad crossing permits, or other permits which may be required.

Satisfactory right-of-way clearance for electric lines to the point of delivery of a new service must be accomplished before the service connection will be made.

C. Clearing, Reclearing, and Maintenance of Rights-of-Way

Normally, a 30-foot right-of-way shall be required. Exceptions from this normal range will be made only by special arrangement in consideration of the Cooperative's requirements and conditions affecting the landowner's property.

The Cooperative shall have the rights of ingress and egress from the premises at reasonable times and as required, and shall have the right to cut and trim trees and shrubbery to the extent necessary to keep them clear of the electric lines and meter bases and to cut all dead, weak, and dangerous trees which may endanger the line by falling.

The member shall allow the Cooperative to maintain the Cooperative's facilities in accordance with prudent utility practices. The member shall also allow the cooperative to clear and trim trees which will endanger the lines of the Cooperative and imperil service to that member or other members. The member shall refrain from:

1. Planting trees, shrubs, et cetera along the Cooperative's right-of-way which may at some time in the future endanger the lines.
2. Placing structures on the right-of-way. If the member does place vegetation or structures within the right-of-way, the Cooperative will not be responsible for damages done to same. Members shall gain the approval of the Cooperative before placing fences on the right-of-way. Members may be required to install gates at locations designated by the Cooperative to ensure that access to Cooperative facilities is not inhibited.
3. Planting trees, shrubs, et cetera, around underground transformers or switching cabinets.

The Cooperative shall use all reasonable care and diligence in the clearing, reclearing, and maintenance of rights-of-way. The Cooperative shall make reasonable attempt to give notice to the landowners of scheduled or planned clearing and reclearing and alterations within the existing right-of-way.

III. APPLICABILITY:

This policy applies to all members and applicants for service of the Cooperative.

IV. RESPONSIBILITY:

It shall be the responsibility of the General Manager or designee to carry out the provisions of this policy.

Date Approved: July 29, 2021  
Supersedes: September 26, 2019

Effective Date: August 1, 2021

Issued by: John Middleton, General Manager

Effective August 1, 2021



**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 412**

**STANDARD SUPPLY VOLTAGES**

**I. OBJECTIVE:**

To establish standard supply voltages available in the Cooperative’s service territory.

**II. CONTENT:**

One system of alternating current, 60 Hz, is supplied throughout the Cooperative’s system.

The voltages, number of phases, and type of metering which will be supplied depends upon the Cooperative’s facilities available and upon the character, size, and location of the load to be served. Therefore, the member shall consult the Cooperative before proceeding with the purchase or installation of wiring or equipment. To avoid misunderstanding, this information should be in writing.

The standard secondary voltages described below are nominal and are subject to a plus or minus five percent variation. Fluctuations caused by lightning or other environmental causes, equipment owned or operated by the member or others, and other causes beyond the control of the Cooperative may exceed five percent.

Single-phase	3-wire	120/240 volts
Three-phase	4-wire	120/208 volts
Three-phase	4-wire	120/240 volts*
Three-phase	4-wire	240/480 volts*
Three-phase	4-wire	277/480 volts

\*Note: These voltages are not available from pad-mounted transformers.

The standard primary voltages described below are nominal and are subject to a plus or minus ten percent variation:

Single-phase	2-wire	7200 volts
Single-phase	2-wire	14400 volts
Three-phase	4-wire	7200/12470 volts
Three-phase	4-wire	14400/24940 volts

Any member requiring non-standard voltage may be responsible for the costs of the required equipment and/or redundant equipment necessary to provide the non-standard voltage.

It will not be considered a violation when voltages outside of the prescribed limits are caused by any of the following:

1. Action of the elements;
2. Service interruptions;
3. Temporary separation of parts of the system from the main system;
4. Infrequent fluctuations not exceeding five minutes duration;
5. Other causes beyond the control of the Cooperative.

III. APPLICABILITY:

This policy applies to all members and services of the Cooperative.

IV. RESPONSIBILITY:

It shall be the responsibility of the General Manager or designee to carry out the provisions of this policy.

Date Approved: July 29, 2021  
Supersedes: September 26, 2019  
Effective Date: August 1, 2021

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 416**

**SERVICE CONNECTIONS, MEMBER WIRING, MEMBER EQUIPMENT**

I. OBJECTIVE:

To establish policy that ensures adequacy and proper installation of member wiring and equipment.

II. CONTENT:

A. Service Connections

1. The Cooperative will furnish and install only one service drop to a metered point. The member must furnish a point of attachment for the Cooperative's service facilities which will meet the National Electrical Safety Code, the National Electric Code, State, local and Cooperative requirements.
2. The point of attachment furnished by the member must be designated by the Cooperative to ensure construction at a reasonable cost and in accordance with sound engineering practices.
3. The Cooperative's responsibility for installation, maintenance, inspection, oversight and/or control of service facilities (except load management devices) shall not extend beyond the point of attachment to the member's building, central distribution point, or the electric power measuring device.
4. When the member's service requirements are of such nature that a point of attachment must be located on a pole, the member will be responsible for furnishing and installing the pole.
5. No more than one residence, mobile home or separate business will be served through one meter.
6. All service facilities and equipment constructed and installed by the Cooperative shall remain the sole property of the Cooperative and shall not become part of the property of premises to which said facilities are attached or on which said facilities are constructed.

**B. General Wiring Requirements**

1. The Cooperative's responsibility extends only to the supplying of service at the point of attachment. Any change to electrical installations must meet standards of the National Electrical Code, State, County, Local, and Cooperative requirements.
2. The member assumes full responsibility for the power on member's premises from the point of attachment thereof and for the wires, apparatus, devices, and appurtenances thereon, used in connection with the service except for load management devices. The member shall indemnify, save harmless, and defend the Cooperative against all claims, demands, costs, expenses, losses, damage or injury to persons or property in any manner directly or indirectly arising from, connected with, or growing out of, the transmission or use of power by the member at or on the member's side of the point of delivery.
3. It is the responsibility of each member to cause all premises receiving electric service to become and remain wired in accordance with the specifications and requirements of the Cooperative, the National Electrical Code, and any requirement of local government agencies having jurisdiction over the installation of electric wiring.
4. In the event of a known hazardous condition or potentially hazardous condition because of a violation of requirements, electric service will not be connected until the condition is corrected. In the event service is being received, service may be immediately discontinued. The member may also be notified by certified mail with copy to County or Local Inspector, if applicable, that if the deficiencies are not corrected in a reasonable time, service may be discontinued.
5. Where applicable, members will be required to conform to existing State, County and local wiring regulations.

**C. Member Equipment**

1. In order for the Cooperative to provide proper voltage and give the best service possible, it is important that members consult the Cooperative prior to motor installations other than motors used in normal home appliances. The Cooperative should also be notified prior to the installation of larger heating and air-conditioning units (5 ton and larger), or large electric motors (5 horsepower or larger). This will provide Cooperative representatives the opportunity to verify that adequate transformer and service wire capacity is provided to service the member's new equipment. All motor installations on the Cooperative's lines must conform to the rules and regulations as set forth in the National Electrical Code, and such other codes as may be applicable. All motors, single and three-phase, above ten (10) horsepower must be approved by the Cooperative before installation. It is characteristic of most electric motors to draw a heavy momentary current when starting, resulting in many cases in variation of the voltage supplied to the other members who receive service from

the same circuits or transformer. The Cooperative shall require the consumer to limit, when necessary, the amount of starting current which may be drawn by a motor. The direction of phase rotation and the continuity of all three-phase currents are guarded with great care, but the Cooperative cannot guarantee against accidental or temporary change in phase rotation or phase failure. Therefore, all motors or other apparatus requiring unchanged phase rotation and/or continuity of three-phase supply shall be equipped with suitable protection against such reversal or phase failure.

2. Where auxiliary or standby power is installed by the member to provide emergency power, parallel operation of the member's generating equipment with the Cooperative's system will not be allowed. A double throw switch must be used to prevent possible injury to Cooperative workmen by making it impossible for power to be fed back into the main line from the emergency generator. Any generator found connected to wiring system without an approved double throw switch shall be cause for disconnecting service.
3. Members desiring to operate electric welders or other devices with high inrush or fluctuating currents must supply the Cooperative with information regarding the electrical characteristics of the equipment. Service will not be allowed to equipment which adversely affects the Cooperative's equipment or the service to the members. The Cooperative should be consulted before the purchase or installation of the equipment.
4. Members shall ensure that the Member's equipment does not cause objectionable voltage flicker, harmonics, or other spurious signals to be injected onto the Cooperative's facilities.
5. The member shall own, maintain, and operate all substations and transforming equipment where voltage, phase, or frequency is desired other than that under which service is rendered and metered. All protective devices required by these installations shall be provided by the member and at the member's sole expense.

III. APPLICABILITY:

This policy applies to all members and services of the Cooperative.

IV. RESPONSIBILITY:

It shall be the responsibility of the General Manager or designee to carry out the provisions of this policy.

Date Adopted: July 29, 2021  
Supersedes: September 26, 2019  
Effective Date: August 1, 2021

Issued by: John Middleton, General Manager

Effective August 1, 2021

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 417**

**ELECTRIC METERING EQUIPMENT**

**I. OBJECTIVE:**

To establish policy for the application and installation of electric metering equipment.

**II. CONTENT:**

All meter bases should be installed on an exterior surface or pole as nearly as possible at eye level. Upon receipt of the application for a new service, an authorized representative of the Cooperative shall approve the location of the meter center and associated apparatus in a mutually agreeable location in effort to improve service and safety.

All meter installations shall be made in accordance with the National Electric Code and all other applicable codes.

All meters shall be placed ahead of all switches and protective devices unless otherwise agreed to by the Cooperative.

A disconnect switch shall be required on specialty metered accounts which include, but are not limited to, three-phase services, single phase services that require 400-amp services or greater, or where deemed necessary by the Cooperative.

For large single-phase installations of over 200 amperes or for three-phase installations, the Cooperative shall specify the type of metering equipment required before installation of same.

In case of new line construction requiring the relocation of the meter, said relocation shall be at the expense of the Cooperative.

An electric meter that becomes enclosed inside a structure or becomes inaccessible to the Cooperative for any reason, shall be relocated to a Cooperative-approved, accessible location at the expense of the member.

The Cooperative will normally furnish a single meter for each class of service at the point of connection to the member's premises. Any member desiring service at two or more separately metered points of connection to the distribution system shall be billed separately at each such point and the metered energy consumption of such members shall not be combined for billing purposes.

Current transformer metering will be used when the magnitude of the load to be served warrants installation of such equipment. However, if requested by member simply for member's convenience, member shall pay additional costs associated with the current transformer metering installation and maintenance.

**III. APPLICABILITY:**

This policy applies to all members and services of the Cooperative.

IV. RESPONSIBILITY:

The General Manager or his designee shall be responsible for carrying out the provisions of this policy.

Date Adopted: July 29, 2021

Supersedes: September 26, 2019

Effective Date: August 1, 2021

Issued by: John Middleton, General Manager

Effective August 1, 2021

Redline



**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**  
**POLICY NO. 406**  
**METER TAMPERING & CURRENT DIVERSION**

I. OBJECTIVE:

To establish policy to provide guidance in situations where meter tampering, current diversion or cut meter seals have been found.

II. CONTENT:

A. Meter Seals

All meters on lines of the Cooperative shall be sealed at all times and no seal shall be broken without permission from an employee of the Cooperative. Upon giving permission for any seal to be broken, a service order to reseal the meter shall be created and printed immediately.

It shall be the responsibility of each and every member to see that the meter seal at their premises is not broken or tampered with. Upon finding any seal broken, an investigation shall be made. Broken meter seals will constitute grounds for questioning the accuracy of meter registration and the possibility of meter tampering. If it is determined that there was no valid reason for the seal to be cut, the member will be charged a Cut Seal Fee as prescribed by the Board of Directors.

B. Meter Tampering and Current Diversion

When it becomes evident that a member has tampered with the Cooperative's metering or service equipment, it will be the policy of the Cooperative to disconnect the service immediately and without notice. The following conditions must be met before service will be restored:

1. Payment of a meter tampering/current diversion fee.
2. Payment of a reconnect for non-payment fee during regular working hours.
3. Payment for all kWh used and any other amounts owed to the Cooperative.
4. The Cooperative reserves the right to collect the difference between what the member has paid and the recalculated bill before service is restored. The Cooperative reserves the exclusive right to recalculate the billing on the account based on past billing history, the highest twelve months' usage for this type service, and/or any other factors deemed appropriate by the Cooperative.
5. The member must agree to comply with reasonable requirements to protect the Cooperative against further infractions.
6. The member's deposit will be reviewed in accordance with the Cooperative's deposit policy. Any additional increase in deposit is due prior to reconnecting the service.

Deleted: -

Formatted: Indent Left: 1.5", No bullets or numbering

Formatted: Indent Left: 1", No bullets or numbering

Deleted: November 1, 2019

Okefenoke Rural Electric Membership Corporation

7. ~~The member must pay or make satisfactory payment arrangements, at one of the Cooperative's offices, of all amounts required for~~

~~Sixth Revised Sheet No. 5.16  
Cancels Fifth Revised Sheet No. 5.16~~

~~reconnection before the service is reconnected. The only acceptable form of payment is cash or money order.~~

- Formatted: Font color: Red
- Formatted: Font color: Red
- Deleted: Fifth
- Formatted: Font color: Red
- Deleted: Fourth
- Formatted: Font color: Red
- Deleted: at one of the Cooperative's offices,

C. When service is disconnected at the pole or transformer for meter tampering or unauthorized use of service and is subsequently reconnected, the member will be charged a Disconnect at Pole/Transformer Fee in addition to the fees specified in Section B and C. In the event that service is not reconnected for the same member at this location, the disconnected account will be charged the Disconnect at Pole/Transformer Fee.

D. The meter tampering fee, unauthorized service connection fee, disconnect at pole/transformer fee, reconnect fee and overtime reconnect fee will be in an amount as prescribed by the Board of Directors.

The Cooperative reserves the right to take any legal action it deems appropriate.

III. APPLICABILITY:

This policy applies to all members and services.

IV. RESPONSIBILITY:

The General Manager will be responsible for carrying out the provisions of this policy.

Date Adopted: ~~July 29, 2021~~

Supersedes: ~~September 26, 2019~~

Effective Date: ~~August 1, 2021~~

Issued by: John Middleton, General Manager

Effective ~~August 1, 2021~~

- Deleted: September 26, 2019
- Deleted: July 25, 2006
- Deleted: November 1, 2019
- Deleted: November 1, 2019

Fourth Revised Sheet No. 5.21  
Cancels Third Revised Sheet No. 5.21

Deleted: Third  
Deleted: Second

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 410**

**GENERAL LINE EXTENSION**

**I. OBJECTIVE**

To establish policy to provide for extension of electric service facilities.

**II. CONTENT:**

**A. Overhead Line Extensions**

**1. Permanent Residences**

The Cooperative shall extend single-phase, overhead electric service facilities to all permanent residences in the area served by the Cooperative at the regularly established rates in accordance with Schedule A of Policy No. 409. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative. A permanent residence is defined as one which will be the member's principal dwelling and occupied the majority of the year.

A mobile home shall be considered a permanent residence provided that it has a separate, individually utilized water and septic system and is the member's principal dwelling and occupied the majority of the year. A mobile home utilizing public or community water and septic systems shall qualify as a permanent residence provided that it is the member's principal dwelling and occupied the majority of the year.

**2. Commercial, Industrial, Public Buildings and Installations**

Single-phase, overhead electric service facilities shall be extended to commercial/industrial or public buildings at the regularly established rates in accordance with Schedule A of Policy No. 409. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

Deleted: Necessary right-of-way easements must be secured at no cost to the Cooperative.¶

**3. Other Permanent Installations**

Single phase, overhead electric service shall be extended to all other installations not included in Section II.A.1 or II.A.2 of this Policy in accordance with Schedule B of Policy No. 409. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

Deleted: Necessary right-of-way easements must be secured at no cost to the Cooperative.¶

**4. Residential Developments (Overhead)**

Single phase, overhead electric service shall be extended to residential developments in the area served by the Cooperative in accordance with Schedule A of Policy No. 409. A recorded utility easement along with all applicable permitting is required prior to construction of any facilities.

Deleted: November 1, 2019

**Third Revised Sheet No. 5.22  
Cancels Second Revised Sheet No. 5.22**

5. Outdoor Lighting (Overhead)

An outdoor lighting fixture may be installed on an appropriate existing pole where suitable secondary voltage is available, subject to payment of the Outdoor Lighting Fixture Installation Fee as specified in Policy 409.

An outdoor lighting fixture may be installed on an appropriate existing pole where suitable secondary voltage is not available, subject to payment of the Outdoor Lighting Fixture Installation Fee and payment of the Outdoor Lighting Construction Fee as specified in Policy 409.

An outdoor lighting fixture may be installed on a new pole, subject to payment of the Outdoor Lighting Fixture Installation Fee and payment of the Outdoor Lighting Pole Installation Fee as specified in Policy 409. Should the member request the installation of special types of poles not addressed in Policy 409, the member shall be responsible for the full cost of such special pole.

Primary line extensions shall not be built to serve outdoor lighting without a contribution in aid of construction for the full cost of the extension. No outdoor lighting shall be installed on rental property except in the property owner's name.

Should the member request relocation of outdoor lighting fixtures and/or poles, the Outdoor Lighting Relocation Fees in Policy No. 409 shall apply. The Outdoor Lighting Relocation Fees shall also apply for the installation of a new light if the member has requested the removal of outdoor lighting at the same general location in the previous twelve months.

Should the member request the replacement or upgrade of a functioning outdoor lighting fixture and/or pole, the member will be responsible for the appropriate Outdoor Lighting Fixture Installation Fee, as well as any applicable Outdoor Lighting Pole Installation Fees specified in Policy 409. Replacement and upgrade requests will be addressed as resources are available in the area.

Outdoor lighting service will be rendered only at locations that, solely in the opinion of the Cooperative, are readily accessible for construction and continue to remain accessible and feasible to maintain. The Cooperative reserves the right to remove or abandon in place to the member any lighting facilities which are, in the sole opinion of the Cooperative, no longer in a serviceable location. The Cooperative maintains the right to discontinue service and/or require the member to reimburse the estimated repair cost (including parts, labor, and transportation expenses) in the event of vandalism.

B. Underground Line Extensions

Issued by: John Middleton

Effective August 1, 2021

Deleted: November 1, 2019

**Fourth Revised Sheet No. 5.23**  
**Cancels Third Revised Sheet No. 5.23**

Underground electric service shall be available under the following terms and conditions:

1. Residential Services

For individually constructed new permanent residences where no primary construction is required, the Cooperative will extend single-phase, 120/240 Volt underground electric service facilities at the regularly established rates upon payment of Underground Service Lateral Fee as specified in Policy No. 409. The member or the member's electrical contractor shall be required to install conduit from point of source to member's meter base as specified by OREMC.

In addition to the above, extensions that require underground primary construction shall require a contribution in aid of construction in accordance with Schedule C of Policy No. 409. If deemed necessary by the Cooperative, the member or the member's contractor shall be required to install conduit for the primary conductor to the Cooperative's specifications. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

2. Commercial, Industrial, Public Buildings and Installations

Single-phase, 120/240 Volt underground electric service facilities shall be extended to commercial/industrial or public buildings at the regularly established rates upon payment of the appropriate Underground Service Lateral Fee as specified in Policy No. 409. The member or the member's electrical contractor shall be required to install conduit from point of source to member's meter base as specified by OREMC.

In addition to the above, extensions that require underground primary construction shall require a contribution in aid of construction in accordance with Schedule C of Policy No. 409. If deemed necessary by the Cooperative, the member or the member's contractor shall be required to install conduit for the primary conductor to the Cooperative's specifications. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

3. Other Permanent Installations

Single-phase, 120/240 Volt underground electric service facilities shall be extended to all other installations not included in Sections II.B.1 or II.B.2 of this policy as follows. Where no primary construction is required, the Cooperative will extend Single-phase, 120/240 Volt underground electric service facilities to these installations at the regularly established rates upon payment of Underground Service Lateral Fees as specified in Policy No. 409. The member or the member's electrical contractor shall be required to install conduit from point of source to member's meter base as specified by OREMC.

**Deleted: Third Revised Sheet No. 5.23¶**  
**Cancels Second Revised Sheet No. 5.23¶**

**Deleted: Necessary right-of-way easements must be secured at no cost to the Cooperative.¶**

**Deleted: Necessary right-of-way easements must be secured at no cost to the Cooperative...**

**Deleted: November 1, 2019**

**Fifth Revised Sheet No. 5.24  
Cancels Fourth Revised Sheet No. 5.24**

In addition to the above, extensions that require underground primary construction shall require a contribution in aid of construction in accordance with Schedule C of Policy No. 409. If deemed necessary by the Cooperative, the member or the member's contractor shall be required to install conduit for the primary conductor to the Cooperative's specifications. Necessary right-of-way easements must be secured and adequate construction / maintenance access provided at no cost to the Cooperative.

**Deleted:** Necessary right-of-way easements must be secured at no cost to the Cooperative....

4. Residential Developments (Underground)

For new residential developments requiring underground electrical service, the developer shall be required to install a total conduit system. The OREMC engineering department shall design the conduit system, and the developer's contractor shall install the conduit system in accordance with OREMC's design and specifications. A recorded utility easement along with all applicable permitting is required prior to construction of any facilities. The developer shall be responsible for ensuring compliance with any required National Pollutant Discharge Elimination System ("NPDES") permits.

**Deleted:** ----- Section Break (Continuous)-----  
-----Section Break (Continuous)-----  
-----Section Break (Continuous)-----  
**Fourth Revised Sheet No. 5.24¶**  
**Fourth Revised Sheet No. 5.24¶**  
**Cancels Third Revised Sheet No. 5.24¶**

**Deleted:** A recorded utility easement will be required.

**Deleted:** obtaining the

The manual, "Procedures, Standards, and Specifications for the Installation of Underground electrical Facilities for Residential/Commercial Developers", will be made available to the developer. This document outlines the process and procedures the developer must follow for the proper installation of the conduit system.

The developer shall be required to pay in advance of construction, a non-refundable contribution in aid of construction in accordance with Schedule C of Policy No. 409. Underground service lateral fees and temporary service fees will be required as appropriate for each service within the development.

In addition to the per-foot charges for underground primary conductor outlined in Schedule C of Policy No. 409, the developer will be required to submit a non-refundable Special Equipment Fee equal to the installed cost of all special equipment (transformers, switchgear or sectionalizing equipment) to be installed in the development.

5. Outdoor Lighting (Underground)

Underground service to outdoor lighting will be installed at the Cooperative's discretion. An outdoor lighting fixture may be installed on an appropriate existing pole deemed by the Cooperative to be in a suitable location and where suitable secondary voltage is available at or immediately adjacent to the pole, subject to payment of the Outdoor Lighting Fixture Installation Fee specified in Policy 409.

An outdoor lighting fixture may be installed on a new pole where suitable secondary voltage is available immediately adjacent to the pole, subject to payment of the Outdoor Lighting Fixture Installation Fee and payment of the Outdoor Lighting Pole Installation Fee as specified in Policy 409. Should the member request the installation

**Deleted:** November 1, 2019

**Third Revised Sheet No. 5.25**  
**Cancels Second Revised Sheet No. 5.25**

of special types of poles not addressed in Policy 409, the member shall be responsible for the full cost of such special poles.

An outdoor lighting fixture may be installed at a location other than immediately adjacent to Cooperative equipment providing suitable secondary voltage, subject to payment of the Outdoor Lighting Underground Service Fee as specified in Policy 409, in addition to any required Outdoor Lighting Fixture Installation or Outdoor Lighting Pole Installation Fees as specified above. The member or the member's contractor shall be required to install conduit for the outdoor lighting underground service conductor to the Cooperative's specifications.

Primary line extensions shall not be built to serve outdoor lighting without a contribution in aid of construction for the full cost of the extension. No outdoor lighting shall be installed on rental property except in the property owner's name.

Should the member request relocation of outdoor lighting fixtures and/or poles, the Outdoor Lighting Relocation Fees in Policy No. 409 shall apply. The Outdoor Lighting Relocation Fees shall also apply for the installation of a new light if the member has requested the removal of outdoor lighting at the same general location in the previous twelve months.

Should the member request the replacement or upgrade of a functioning outdoor lighting fixture and/or pole, the member will be responsible for the appropriate Outdoor Lighting Fixture Installation Fee, as well as any applicable Outdoor Lighting Pole Installation Fees specified in Policy 409. Replacement and upgrade requests will be addressed as resources are available in the area.

Outdoor lighting service will be rendered only at locations that, solely in the opinion of the Cooperative, are accessible for construction and continue to remain accessible and feasible to maintain. The Cooperative reserves the right to remove or abandon in place to the member any lighting facilities which are, in the sole opinion of the Cooperative, no longer in a serviceable location. The Cooperative maintains the right to discontinue service and/or require the member to reimburse the estimated repair cost (including parts, labor, and transportation expenses) in the event of vandalism.

6. Conversion of Overhead to Underground

Members requesting conversion of existing overhead electric facilities to underground distribution facilities shall be responsible for all costs associated with the conversion, including cost of removal for the overhead facilities and the cost of construction for the new underground facilities.

7. Cumberland Island

Members requesting electric service on Cumberland Island shall be required to make a contribution in aid of construction from point of source to point of service as determined by actual construction costs. Prior to construction by the Cooperative the

**Third Revised Sheet No. 5.25.1**  
**Cancels Second Revised Sheet No. 5.25.1**

member shall make payment to the Cooperative of the estimated construction cost as determined by the Cumberland Island Line Extension Fee as specified in Policy 409.

Upon close-out of the construction work order, any contribution in aid of construction paid in excess of actual construction costs shall be refunded to the member.

In addition to the foregoing requirements, the following requirements shall also apply to any underground line extension:

1. ~~Underground electric service will not be provided in established wetland areas except where as the consumer and or developer provides a total conduit system according to OREMC specifications. Applicant shall acquire and provide documentation of all applicable permits necessary prior to construction of facilities.~~
2. All underground services shall require installation by the consumer of a conduit system from point of source to point of service according to OREMC specifications.
3. The owner or developer shall provide, without cost to the Cooperative clear (free of stumps, debris, and other obstructions) easements and rights-of-way, suitable for the installation, operation, and maintenance of underground facilities. The owner or developer will be required to have the rights-of-way and all streets, alleys, sidewalks, and driveway entrances graded to final grade, and will have lot lines established before construction of the electrical distribution system begins.
4. The Cooperative shall determine the preferred method of service based on good engineering design, applicable construction codes and specifications, economics, and other pertinent factors. If the preferred method of service is not acceptable, the member will be required to pay a contribution in aid of construction equal to the estimated additional cost to provide service by the non-preferred method.
5. The owner or developer will reimburse the Cooperative for the cost of cutting through and replacing pavement within the development, and all costs of punching and/or boring.
6. If underground facilities are desired, it shall be the responsibility of the owner/developer to provide all necessary protection for items including, but not limited to: shrubs, trees, grass sod, irrigation, water and septic systems, and member's communication systems during installation and/or maintenance of underground facilities. The owner or developer will hold the Cooperative and/or its subcontractors harmless against any claims of such damage. Plants, shrubs and trees shall not be planted any closer than ten feet from the front, or five feet from the side or rear of any electrical equipment, transformer, junction boxes, etc. It will be the responsibility of the owner or developer to re-seed and/or maintain the trench cover.

**Deleted:** ¶  
 ¶  
 ----- Section Break (Continuous) -----  
 ----- Section Break (Continuous) -----  
 ----- Section Break (Continuous) -----  
**Second Revised Sheet No. 5.25.1¶**  
**Second Revised Sheet No. 5.25.1¶**  
**Cancels First Revised Sheet No. 5.25.1¶**

**Deleted:** November 1, 2019



**First Revised Sheet No. 5.25.2**  
**Cancels Original Sheet No. 5.25.2**

C. Three Phase Service

**Formatted:** Font: 10 pt, Bold

**Formatted:** Right, Indent: Left: 1", Tab stops: Not at 1"

The Cooperative will not normally extend three-phase service to installations that can be adequately served by single-phase service. Exceptions may be made where the installation is in close proximity to existing multi-phase lines. In such cases where no primary construction is required, the Cooperative will make available three phase service facilities at the regularly established rates upon payment of the appropriate Overhead or Underground Service Lateral Fee as specified in Policy No. 409.

For overhead three phase service 400 Amp or less, the Overhead or Underground Service Lateral Fee includes the service conductor. For overhead three phase service in excess of 400 Amp, a feasibility study will be performed by the Cooperative to determine the amount of the Three Phase Overhead Lateral Fee.

For 200 ampere, three phase underground service, the Three Phase Service Lateral Fee includes the service conductor, with the member providing and installing the service conduit to Cooperative specifications. For three phase underground services in excess of 200 ampere, the member shall provide, install, and maintain the service conduit and conductor to Cooperative specifications.

**Deleted:** ¶  
**First Revised Sheet No. 5.25.2¶**  
**Cancels Original Sheet No. 5.25.2¶**

For installations requiring three phase service at a distance from multi-phase lines, a feasibility study will be done by the Cooperative to determine the amount of contribution in aid of construction required.

If the proposed construction is consistent with long range system planning, the required contribution may be mitigated.

D. Temporary Services

1. Overhead Temporary for Construction

Temporary service of 120/240 volts, single-phase, will be furnished for construction upon payment of the Temporary Service Fee as specified in Policy No. 409, provided that permanent service is to be furnished by the Cooperative. In addition to the above, extensions that require primary construction shall require a contribution in aid of construction in accordance with Schedule A or Schedule B or Policy No. 409. The member applying for temporary service shall be required to furnish and install temporary service equipment conforming to the Cooperative's wiring standards and shall be installed at a location approved by the Cooperative.

2. Underground Temporary for Construction

Temporary service of 120/240 volts, single-phase, will be furnished for construction in areas where the Cooperative has underground facilities in place or the permanent service will be underground. Such installation shall require payment of the Temporary Service Fee specified in Policy No. 409, provided that permanent service is to be furnished by the Cooperative. In addition to the above, extensions that require

**Deleted:** November 1, 2019

Second Revised Sheet No. 5.25.3  
Cancels First Sheet No. 5.25.3

primary construction shall require a contribution in aid of construction in accordance with Schedule A, Schedule B, or Schedule C of Policy No. 409. The temporary service equipment must be located immediately adjacent to the pad-mount transformer or secondary junction box provided by the Cooperative. Temporary service equipment shall conform to the Cooperative's wiring standards and shall be installed at a location approved by the Cooperative.

3. Service to Temporary Loads

Service will be extended to temporary loads upon receipt of a contribution in aid of construction equal to twice the estimated construction cost to provide the service.

E. Contributions in Aid of Construction

Any required contribution in aid of construction shall be paid prior to construction of facilities.

The member shall be responsible for all additional costs for line extensions requiring specialized equipment for construction/maintenance, special permitting, easements, or special regulatory approvals.

If determined to be in the best interest of the Cooperative, contributions in aid of construction may be modified or waived upon approval of the Cooperative's General Manager or his designee.

Special consideration may be given to members who pay aid in construction charges when other members may be reasonably expected to take service from the line extension.

F. Facilities Extension Ownership

All line extensions, service wire, and connections no matter who pays or contributes toward paying the cost thereof, are to be made by the Cooperative and remain the property of the Cooperative. In cases where the Member is required by the Cooperative to install the service conductor, the Member retains ownership of, and is responsible for the maintenance of the service conductor. The Cooperative shall not be required to serve any consumer over a line built, owned, operated, or maintained by the member or a third party.

All property of the Cooperative placed in or upon the member's premises, used in supplying service to the member, is placed there under the member's protection. The cost for any loss or damage to such property, normal wear and tear excepted, shall be payable by the member.

The Cooperative shall have access to such property at all reasonable times. The member shall not commit or cause or permit any act that will or may result in damage to or loss of such property or in the loss of life or injury to any person, or the loss of or damage to any property, in relation to such property.

Deleted: ¶  
First Revised Sheet No. 5.25.3  
----- Section Break (Continuous)-----  
Cancels Original Sheet No. 5.25.3¶

Deleted: November 1, 2019

Okefenoke Rural Electric Membership Corporation

Original Sheet No. 5.25.4

III. APPLICABILITY

This policy applies to all members and applicants for service of the Cooperative.

IV. RESPONSIBILITY

The General Manager or designee will be responsible for carrying out the provisions of this policy.

Date Adopted:

July 29, 2021

Supersedes:

September 26, 2019

Effective Date:

August 1, 2021

**Deleted:** September 26, 2019

**Deleted:** May 30, 2019

**Deleted:** November 1, 2019

Issued by: John Middleton

Effective August 1, 2021

**Deleted:** November 1, 2019

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 411**

**RIGHTS-OF-WAY**

I. OBJECTIVE:

To establish policy for procurement of rights-of-way by applicants for service and to provide for the clearing, reclearing, and maintenance of rights-of-way by the Cooperative.

II. CONTENT:

Right-of-way easements are required of landowners for the purpose of providing location of and access to electric distribution lines for construction, operation and maintenance.

A. Procurement by Applicants

Applicants for service may be required to secure to, and for, the Cooperative all necessary and convenient rights-of-way and to pay the costs of securing same. Applicant is responsible for providing the Cooperative with a recorded easement for rights-of-way as well as associated costs incurred.

Applicants for service shall also be responsible for initial clearing of rights-of-way necessary for line extensions for provision of service unless the Cooperative determines that it is in the best interests of the Cooperative to provide said initial clearing.

B. Delays

Applications for service for an extension to be constructed where right-of-way is not owned by the Cooperative will only be accepted subject to delays incident to obtaining satisfactory right-of-way, highway and railroad crossing permits, or other permits which may be required.

Satisfactory right-of-way clearance for electric lines to the point of delivery of a new service must be accomplished before the service connection will be made.

C. Clearing, Reclearing, and Maintenance of Rights-of-Way

Normally, a 30-foot right-of-way shall be required. Exceptions from this normal range will be made only by special arrangement in consideration of the Cooperative's requirements and conditions affecting the landowner's property.

The Cooperative shall have the rights of ingress and egress from the premises at reasonable times and as required, and shall have the right to cut and trim trees and shrubbery to the extent necessary to keep them clear of the electric lines and meter bases and to cut all dead, weak, and dangerous trees which may endanger the line by falling.

The member shall allow the Cooperative to maintain the Cooperative's facilities in accordance with prudent utility practices. The member shall also allow the cooperative to clear and trim trees which will endanger the lines of the Cooperative and imperil service to that member or other members. The member shall refrain from:

1. Planting trees, shrubs, et cetera along the Cooperative's right-of-way which may at some time in the future endanger the lines.
2. Placing structures on the right-of-way. If the member does place vegetation or structures within the right-of-way, the Cooperative will not be responsible for damages done to same. Members shall gain the approval of the Cooperative before placing fences on the right-of-way. Members may be required to install gates at locations designated by the Cooperative to ensure that access to Cooperative facilities is not inhibited.
3. Planting trees, shrubs, et cetera, around underground transformers or switching cabinets.

The Cooperative shall use all reasonable care and diligence in the clearing, reclearing, and maintenance of rights-of-way. The Cooperative shall make reasonable attempt to give notice to the landowners of scheduled or planned clearing and reclearing and alterations within the existing right-of-way.

Okefenoke Rural Electric Membership Corporation

Second Revised Sheet No. 5.28  
Cancels First Revised Sheet No. 5.28

III. APPLICABILITY:

This policy applies to all members and applicants for service of the Cooperative.

IV. RESPONSIBILITY:

It shall be the responsibility of the General Manager or designee to carry out the provisions of this policy.

Date Approved: ~~September 26, 2019~~ July 29, 2021

Supersedes: ~~July 26, 2016~~ September 26, 2019

Effective Date: ~~November 1, 2019~~ August 1, 2021

Issued by: John Middleton, General Manager

Effective August 1, 2021

Deleted: September 26, 2019

Deleted: July 26, 2016

Deleted: November 1, 2019

Deleted: November 1, 2019

Deleted: First  
Deleted: Original

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 412**

**STANDARD SUPPLY VOLTAGES**

I. OBJECTIVE:

To establish standard supply voltages available in the Cooperative's service territory.

II. CONTENT:

One system of alternating current, 60 Hz, is supplied throughout the Cooperative's system.

The voltages, number of phases, and type of metering which will be supplied depends upon the Cooperative's facilities available and upon the character, size, and location of the load to be served. Therefore, the member shall consult the Cooperative before proceeding with the purchase or installation of wiring or equipment. To avoid misunderstanding, this information should be in writing.

Deleted: of  
Formatted: Font color: Red

The standard secondary voltages described below are nominal and are subject to a plus or minus five percent variation. Fluctuations caused by lightning or other environmental causes, equipment owned or operated by the member or others, and other causes beyond the control of the Cooperative may exceed five percent.

Single-phase	3-wire	120/240 volts
Three-phase	4-wire	120/208 volts
Three-phase	4-wire	120/240 volts*
Three-phase	4-wire	240/480 volts*
Three-phase	4-wire	277/480 volts

\*Note: These voltages are not available from pad-mounted transformers.

The standard primary voltages described below are nominal and are subject to a plus or minus ten percent variation:

Single-phase	2-wire	7200 volts
Single-phase	2-wire	14400 volts
Three-phase	4-wire	7200/12470 volts
Three-phase	4-wire	14400/24940 volts

Deleted: November 1, 2019

Any member requiring non-standard voltage may be responsible for the costs of the required equipment and/or redundant equipment necessary to provide the non-standard voltage.

It will not be considered a violation when voltages outside of the prescribed limits are caused by any of the following:

1. Action of the elements;
2. Service interruptions;
3. Temporary separation of parts of the system from the main system;
4. Infrequent fluctuations not exceeding five minutes duration;
5. Other causes beyond the control of the Cooperative.

III. APPLICABILITY:

This policy applies to all members and services of the Cooperative.

IV. RESPONSIBILITY:

It shall be the responsibility of the General Manager or designee to carry out the provisions of this policy.

Date Approved: July 29, 2021  
Supersedes: September 26, 2019  
Effective Date: August 1, 2021

**Deleted:** September 26, 2019

**Deleted:** April 26, 1994

**Deleted:** November 1, 2019

**Deleted:** November 1, 2019

Issued by: John Middleton, General Manager

Effective August 1, 2021



**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 416**

**SERVICE CONNECTIONS, MEMBER WIRING, MEMBER EQUIPMENT**

I. OBJECTIVE:

To establish policy that ensures adequacy and proper installation of member wiring and equipment.

II. CONTENT:

A. Service Connections

1. The Cooperative will furnish and install only one service drop to a metered point. The member must furnish a point of attachment for the Cooperative's service facilities which will meet the National Electrical Safety Code, the National Electric Code, State, local and Cooperative requirements.
2. The point of attachment furnished by the member must be designated by the Cooperative to ensure construction at a reasonable cost and in accordance with sound engineering practices.
3. The Cooperative's responsibility for installation, maintenance, inspection, oversight and/or control of service facilities (except load management devices) shall not extend beyond the point of attachment to the member's building, central distribution point, or the electric power measuring device.
4. When the member's service requirements are of such nature that a point of attachment must be located on a pole, the member will be responsible for furnishing and installing the pole.
5. No more than one residence, mobile home or separate business will be served through one meter.
6. All service facilities and equipment constructed and installed by the Cooperative shall remain the sole property of the Cooperative and shall not become part of the property of premises to which said facilities are attached or on which said facilities are constructed.

Okefenoke Rural Electric Membership Corporation

Second Revised Sheet No. 5.36  
Cancels First Sheet No. 5.36

Deleted: First  
Deleted: Original

B. General Wiring Requirements

1. The Cooperative's responsibility extends only to the supplying of service at the point of attachment. Any change to electrical installations must meet standards of the National Electrical Code, State, County, Local, and Cooperative requirements.
2. The member assumes full responsibility for the power on member's premises from the point of attachment thereof and for the wires, apparatus, devices, and appurtenances thereon, used in connection with the service except for load management devices. The member shall indemnify, save harmless, and defend the Cooperative against all claims, demands, costs, expenses, losses, damage or injury to persons or property in any manner directly or indirectly arising from, connected with, or growing out of, the transmission or use of power by the member at or on the member's side of the point of delivery.
3. It is the responsibility of each member to cause all premises receiving electric service to become and remain wired in accordance with the specifications and requirements of the Cooperative, the National Electrical Code, and any requirement of local government agencies having jurisdiction over the installation of electric wiring.
4. In the event of a known hazardous condition or potentially hazardous condition because of a violation of requirements, electric service will not be connected until the condition is corrected. In the event service is being received, service may be immediately discontinued. The member may also be notified by certified mail with copy to County or Local Inspector, if applicable, that if the deficiencies are not corrected in a reasonable time, service may be discontinued.
5. Where applicable, members will be required to conform to existing State, County and local wiring regulations.

C. Member Equipment

1. In order for the Cooperative to provide proper voltage and give the best service possible, it is important that members consult the Cooperative prior to motor installations other than motors used in normal home appliances. The Cooperative should also be notified prior to the installation of larger heating and air-conditioning units (5 ton and larger), or large electric motors (5 horsepower or larger). This will provide Cooperative representatives the opportunity to verify that adequate transformer and service wire capacity is provided to service the member's new equipment. All motor installations on the Cooperative's lines must conform to the rules and regulations as set forth in the National Electrical Code, and such other codes as may be applicable. All motors, single and three-phase, above ten (10) horsepower must be approved by the Cooperative before installation. It is characteristic of most electric motors to draw a heavy momentary current when starting, resulting in many cases in variation of the voltage supplied to the other members who receive service from

Deleted: the

Deleted: November 1, 2019

Issued by: John Middleton, General Manager

Effective August 1, 2021

the same circuits or transformer. The Cooperative shall require the consumer to limit, when necessary, the amount of starting current which may be drawn by a motor. The direction of phase rotation and the continuity of all three-phase currents are guarded with great care, but the Cooperative cannot guarantee against accidental or temporary change in phase rotation or phase failure. Therefore, all motors or other apparatus requiring unchanged phase rotation and/or continuity of three-phase supply shall be equipped with suitable protection against such reversal or phase failure.

2. Where auxiliary or standby power is installed by the member to provide emergency power, parallel operation of the member's generating equipment with the Cooperative's system will not be allowed. A double throw switch must be used to prevent possible injury to Cooperative workmen by making it impossible for power to be fed back into the main line from the emergency generator. Any generator found connected to wiring system without an approved double throw switch shall be cause for disconnecting service.
3. Members desiring to operate electric welders or other devices with high inrush or fluctuating currents must supply the Cooperative with information regarding the electrical characteristics of the equipment. Service will not be allowed to equipment which adversely affects the Cooperative's equipment or the service to the members. The Cooperative should be consulted before the purchase or installation of the equipment.
4. Members shall ensure that the Member's equipment does not cause objectionable voltage flicker, harmonics, or other spurious signals to be injected onto the Cooperative's facilities.
5. The member shall own, maintain, and operate all substations and transforming equipment where voltage, phase, or frequency is desired other than that under which service is rendered and metered. All protective devices required by these installations shall be provided by the member and at the member's sole expense.

III. APPLICABILITY:

This policy applies to all members and services of the Cooperative.

IV. RESPONSIBILITY:

It shall be the responsibility of the General Manager or designee to carry out the provisions of this policy.

Date Adopted: July 29, 2021  
Supersedes: September 26, 2019  
Effective Date: August 1, 2021

Issued by: John Middleton, General Manager

Effective August 1, 2021

Deleted: September 26, 2019

Deleted: April 26, 1994

Deleted: November 1, 2019

Deleted: November 1, 2019

Deleted: First

Deleted: Original

**OKEFENOKE RURAL ELECTRIC MEMBERSHIP CORPORATION**

**POLICY NO. 417**

**ELECTRIC METERING EQUIPMENT**

I. OBJECTIVE:

To establish policy for the application and installation of electric metering equipment.

II. CONTENT:

All meter bases should be installed on an exterior surface or pole as nearly as possible at eye level. Upon receipt of the application for a new service, an authorized representative of the Cooperative shall approve the location of the meter center **and associated apparatus** in a mutually agreeable location **in effort to improve service and safety**.

All meter installations shall be made in accordance with the National Electric Code and all other applicable codes.

All meters shall be placed ahead of all switches and protective devices unless otherwise agreed to by the Cooperative.

**A disconnect switch shall be required on specialty metered accounts which include, but are not limited to, three-phase services, single phase services that require 400-amp services or greater, or where deemed necessary by the cooperative.**

Formatted: Font color: Red

Formatted: Font color: Red

For large single-phase installations of over 200 amperes or for three-phase installations, the Cooperative shall specify the type of metering equipment required before installation of same.

In case of new line construction requiring the relocation of the meter, said relocation shall be at the expense of the Cooperative.

An electric meter that becomes enclosed inside a structure or becomes inaccessible to the Cooperative for any reason, shall be relocated to a Cooperative-approved, accessible location at the expense of the member.

The Cooperative will normally furnish a single meter for each class of service at the point of connection to the member's premises. Any member desiring service at two or more separately metered points of connection to the distribution system shall be billed separately at each such point and the metered energy consumption of such members shall not be combined for billing purposes.

Current transformer metering will be used when the magnitude of the load to be served warrants installation of such equipment. However, if requested by member simply for member's convenience, member shall pay additional costs associated with the current transformer metering installation and maintenance.

III. APPLICABILITY:

This policy applies to all members and services of the Cooperative.

Deleted: November 1, 2019

Okefenoke Rural Electric Membership Corporation

Original Sheet No. 5.38.1

Formatted: Right

IV. RESPONSIBILITY:

The General Manager or his designee shall be responsible for carrying out the provisions of this policy.

Date Adopted: July 29, 2021

Deleted: September 26, 2019

Supersedes: September 26, 2019

Deleted: April 26, 1994

Effective Date: August 1, 2021

Deleted: November 1, 2019

Issued by: John Middleton, General Manager

Effective August 1, 2021

Deleted: November 1, 2019